

Sandybeach
Centre

Thrive
together.

Sandybeach Centre
Annual Report
2017

Thank you to all staff and volunteers

Adele Sztar
Alan Rae
Alicia Fogarty
Alinta Davidson
Allan Redmond
Amanda Woodfall
Amy Lewis
Andrea Lees
Andreis Mision
Andrew Comport
Andrew McLorinan
Angel Parker
Angela Bracchi
Angela Partridge
Anna Pern
Annie Ingliss
Barbara Audas
Barbara Beardmore
Barbara Watson
Bella Muxworthy
Bill Stevenson
Bob Clothier
Brooke Rogers
Carina Sullivan
Carmela Walker
Carol Shelbourn
Caroline Giblin
Cathy Jordan
Chalidah Intah
Chris D'Arcy
Chris Green
Christian Weller
Claire Gaskin
Claudia Boster-Laidlaw
Colleen Jackson
Daniella Hogarth
David Cheeseman
David Greenall
David Lea
Deborah Shanks
Deidre Willersdorf - Greene
Elaine Milne
Elana Pedersen
Elizabeth Miller
Emma Raverty
Francesco Formica
Gil Urqhart
Gina Anassis
Graeme Todd
Graham Baker

Gwen Acklom
Harold Wood
Heather D'Arcy
Helen Ansems
Ian Beaumont
Jan Bull
Jan Wallage
Jane Saunders
Jeanette Rawlinson
Jennifer Jessop
Jennifer Rogers
Jessica Lee
Jo Ryan
Joanne Distefano-Nastasi
Joanne Gray
Jocelyn Wood
John Dominguez
John McKay
John Ramsey
Joy Millman
Judith Hampton
Julia Virovlianskaia
Julie Fontana
Kalinga Pelpola
Karen Mack
Karl Ripke
Kathy Zauner
Kay Trist
Kerrie O'Brien
Kimsiew Chuah
Krystyna Bond
Leanne Fink
Lee Chapman
Leeanne Anderson
Lesley Bennetto
Lien Nguyen
Liz De Nittis
Lois Lindsay
Lou Baulsom
Louise Mallinson
Louise McInerney
Lyn Greenall
Lyn Sutcliffe
Maggie Cripps
Malcolm Fordham
Malcolm Walters
Marg Edwards
Margaret Agnew
Margaret Barnett
Margaret Brown

Margaret Griffiths
Margaret McKay
Mark Zanon
Mary Gates
Matthew Harrington
Mia Barnes
Michael Mildren
Miranda Turner
Nick Moffatt
Nicola Bond
Nicole Kydas
Nicole Nanfra
Niranjala Lodewyke
Owen Barnes
Patrice Marshall
Patricia Buchanan
Paul Gardner
Pauline Brady
Pennie Johnson
Prue Mercer
Rachel Engelman
Rajah Ramanathan
Ray Feore
Rebecca Quin
Robert Dryden
Rose Leyden
Rose Roberts
Rose Sahib
Sabrina Blom
Sally Jones
Sancha O'Donoghue
Sharline OSullivan
Shirley Bean
Simi Abraham
Stephanie Green
Stephanie Psarakis
Stephen Hay
Sue Hart
Sujatha Pelpola
Susie Gartner
Timothy Jessop
Tony McKenna
Toyah Coleman
Trina Williams
Val Noonan
Valerie Ashton
Vic Smith
Wayne Roberts
William Vaughan
Yan Chen
Yolande Ingram



The logo and branding of an organisation reflect the mission, purpose and culture - playing an important role in bringing all these components together. We are delighted to be launching our new logo to coincide with the release of our Annual Report, AGM and new website.

Our new logo has people, connectivity and community in its essence with a contemporary and colourful expression reminiscent of the movement of waves, linking the logo to our location by the bay.

A new font and colour palate also make up the new look and reflect a move to the future.





One we are all excited about as we continue to be your community centre - providing opportunities to learn new skills, meet new friends, exercise your mind and body and enjoy the vast array of social activities.

We hope you enjoy the change and continue to build on your connection with us at Sandybeach Centre.

Acknowledging the custodians of this land, the Boon Wurrung People of the Kulin Nation and Elders past and present.

Our Goal

.....In 2017 our goal was to enhance the social, economic, commercial and environmental prosperity of the community

	OUTPUT	OUTCOME
105,524 programmed hrs a year 	In education, volunteering, leisure, community support and assistance	Fulfilling individual goals and enhancing quality of life for members of the community, including vulnerable and disadvantaged groups
28,629 programmed hrs a year 	Pre-Accredited, work-related training. Accredited courses note delivered in 2017	Supporting individuals to find a job, change their job, seek a promotion, establish or develop their own business or access further study
2,860 programmed hrs of respite 	Enabling carers to have a break	Older, frail or chronically ill members of our community continue to live in their own home and connect socially with others
23,850 programmed hrs a year on life skills& self-help 	Assisting people with a disadvantage, mental health problem, disability or changes in their life	Maintaining independence, being able to care for themselves

13,034

programmed hrs a year
on leisure, health and
wellbeing



OUTPUT

Focussing on being
healthy and well

OUTCOME

Combatting health
conditions and disease;
improving moods;
promoting better sleep;
putting the spark back
into their sex life; having
fun and being social

978

program hrs a year



90 families with
Children 5 years
and under

Children are connecting
and contributing to the
community and
confidently learning
whilst parents have a
break

9,685

meals/snacks in a year



Creating
opportunities for
social interaction

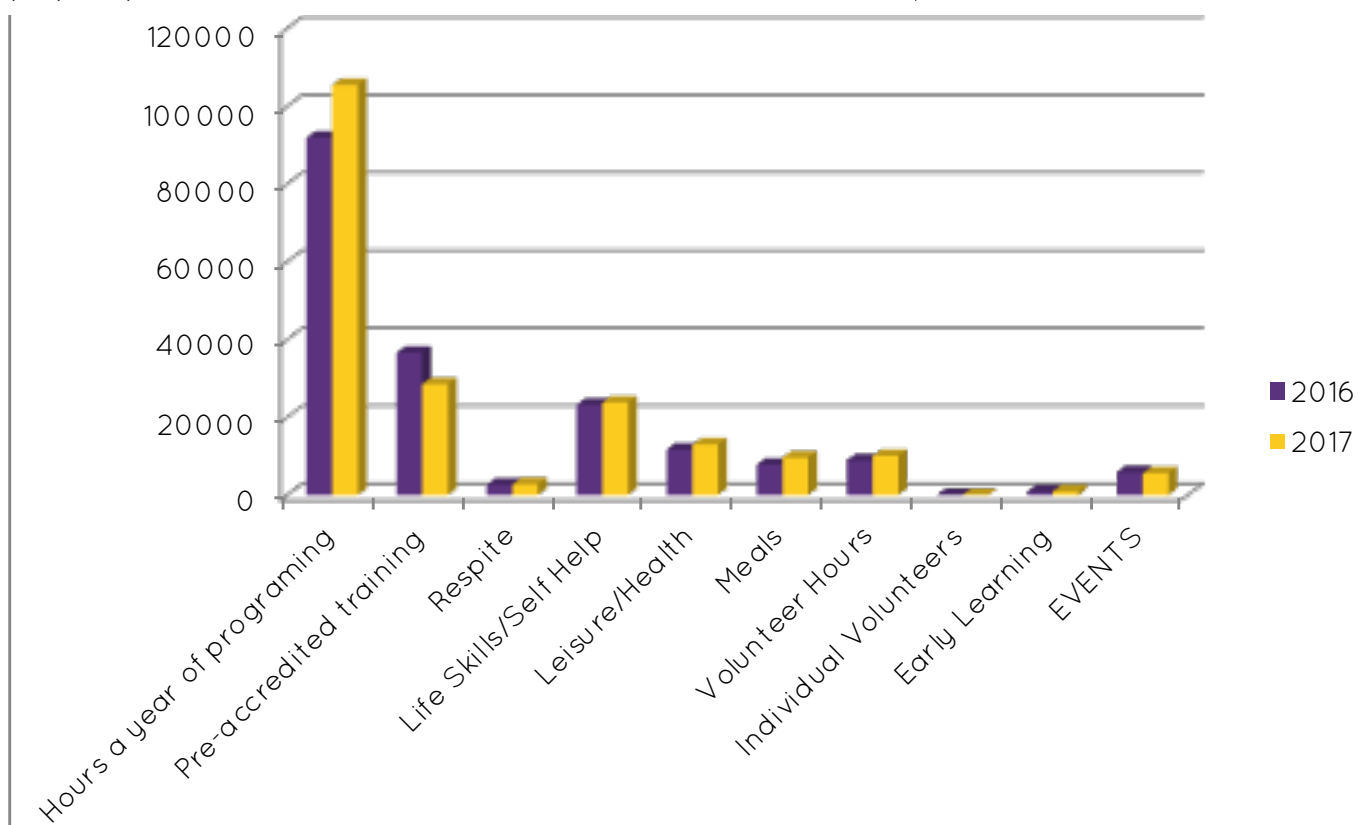
Addressing social
isolation and developing
friendships in the local
community

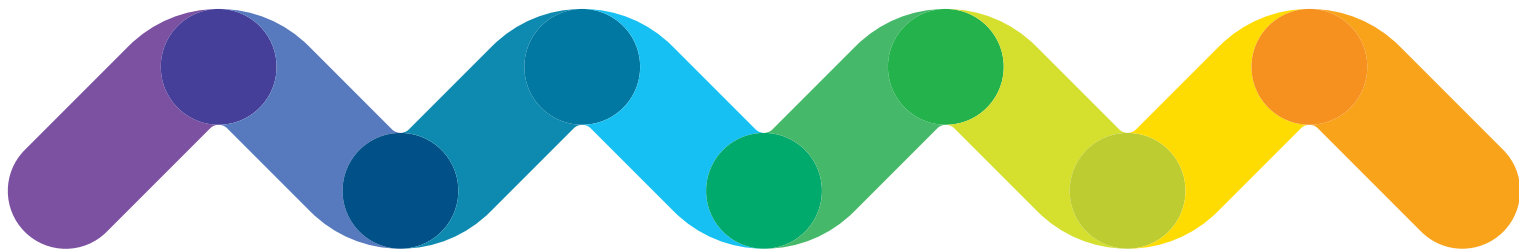
10,120



from 71
individuals

Enriching their own lives
and supporting others to
achieve their goals





Message from the Chair

In 2017, the Australian Government embraced changes in response to the voice of the people it represents; changes that safeguard equitable and inclusive opportunities for everyone. The Board and Management of Sandybeach Centre have done the same. Listening carefully to the people we serve, the Board and Leadership team have initiated changes to ensure that we deliver inclusive programs that meet the needs and expectations of our community.

Sandybeach Centre has never been solely about delivering accredited courses; our commitment to community education and self-development continues despite our decision not to deliver further accredited courses for the time being. This decision is reflective of our client base and has allowed us to sharpen our focus, developing programs and services that meet demand across the community:

- Our childcare services have been tailored to the needs of the families in our community, increasing demand for places.
- An exciting suite of programs, designed to be taken into aged care facilities, is engaging our senior community members.
- Exciting opportunities for supporting local businesses in their work have been identified.
- Our building occupancy and lettings revenue have increased, thanks to the strengthening of our links with community groups.
- Every participant has been skillfully guided into programs that match their individual goals, despite the complexities of funding changes that have sometimes outpaced our computer systems.

On behalf of the Board, I offer our congratulations and thanks to Mia Barnes, Julie Fontana, Caroline Giblin, Jessica Lee, Elana Pedersen, Jenny Rogers, Carmela Walker and to their respective teams for their commitment and enthusiasm in inspiring and implementing these changes to ensure that Sandybeach Centre is a truly client-focussed organisation.

In November, the Board oversaw a change to our staffing structure to steer us through our exciting future by optimising the wealth of skills within the organisation. I commend to you the work and expertise of our CEO, Sue Hart, in her diligent and sensitive implementation and management of this change and also the patience and dedication of all our staff and volunteers who have, in turn, supported Sue in the changes she has introduced.

We have welcomed new staff members and volunteers to our team and we have said fond farewells to highly esteemed colleagues, to whom the Board owes a debt of gratitude for their valuable contribution to our success. We offer our best wishes to those who have left and our congratulations and a warm welcome to those who have joined us.

Finally, and by no means least, I commend to you my colleagues on the Sandybeach Centre Board. I am privileged to work with such a committed team of people whose diligence, wisdom and expertise continues to guide and protect Sandybeach Centre and safeguard the future of this important community organisation.

Stephanie Green, Board Chair

CEO Report 2017

Good governance is integral to the health and wellbeing of an organisation. In the community sector good governance is recognised by more than dollars and cents, although our financial growth from 2016 to 2017 is noteworthy. Good Governance is about paying attention to what the community wants, having the courage to try and potentially fail and being transparent, inclusive and responsive.

In 2017 the Board of Directors have supported the pursuing of our vision through:

- Exploring the impact of the NDIS (National Disability Insurance Scheme) and having the courage to wait and see what our participants want before making a decision
- A restructure that recognised the importance of communication, engaging with the community and contract management
- Encouraging employees to explore options and different approaches
- Collecting and sharing the stories of our community as part of the decision-making process
- Financially committing increased to professional development for 2018

Employees have taken action to make us stronger:

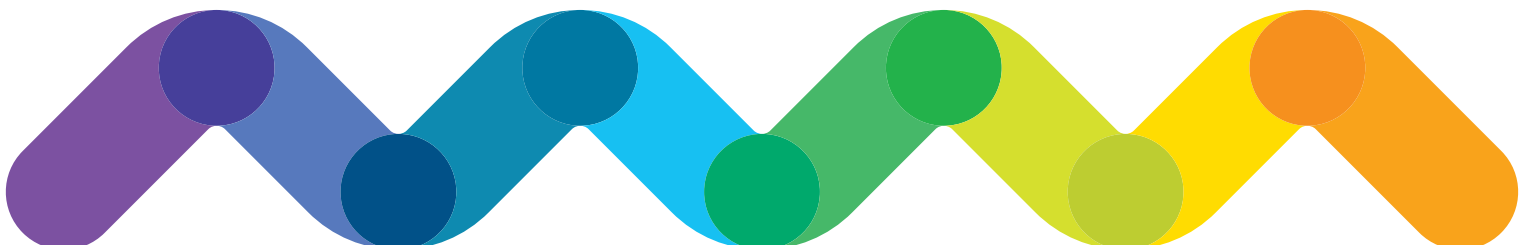
- Developing and delivering new program models and specific programs that provide pathways for individuals
- Making inroads into removing administrative or perceived barriers to program enrolments
- Increasing community partnerships and connections that support participant goals
- Taking on project work that included research and exploring the needs of workers in our community
- Being openly transparent regarding costings, program deliverables and 'best fit'
- Utilising a look-see process so individuals can explore the possibilities of different programs

Our collective strength lies in a desire to support and work with people in the community. We are confident and ambitious within our relationships and how we can work together with community members.

I would like to thank employees for their commitment, energy and irrepressible drive to always improve our capability and ability to meet community need.

Thanks also go to our wonderful volunteers. A group of people who give freely of their time, skills and knowledge whilst achieving a significant impact.

Sue Hart, CEO



In 2017 Sandybeach Centre established relationships with Job Actives in the local area, as well as extending our offerings as a Department of Education, ACFE, Learn Local provider. During the year we offered adult education programs that addressed Numeracy and Literacy, Job readiness, Career skills, a sense of self-worth and achievement and meaningful direction. Skills to address blockages and barriers to Individuals progression were a strong component of 2017 program achievements.

Learning is of value to our daily lives and wellbeing. Participants in our Learn Local programs achieved a variety of goals.

Jack sat down to talk about his resumé and shared his struggle to get a job. He didn't know why it was so hard and talked about himself as a failure, useless and unwanted. During the resumé process, Jack identified a long list of personal achievements and things that might be stopping him from getting a job. He turned his approach around and addressed the problems up front e.g. he removed the perception of being a poor communicator by talking about his ability to learn English quickly. He focussed on listing achievements rather than failures - (he has very long list); and he developed an understanding of the job market in Australia. Jack successfully obtained a fixed term position and has not been unemployed since. At the end of each fixed term position, he identifies his achievements and adds them to his resumé.

Anastasia, referred by a Job Active regularly attended the employability skills course. Anastasia had a stroke a few years ago, following drug abuse, information which she shared throughout the course. Adjustments to her learning needed to be undertaken, as she required explicit instruction and guidance rather than investigation or problem solving tasks, which is the mode preferred in workplace skills courses. Her speech was affected and there was some cognitive impact. Regardless, she managed to produce work product and enjoyed the course and was able to undertake several tasks independently. She told me how much she enjoyed learning again and coming to the Centre and it has helped her enormously. She wants to continue learning and someday work again. Sandybeach Centre was able to offer a scholarship to allow her to continue her learning. Anastasia has fully engaged with the learning process.

Our focus on Employability Skills includes:

- Lifelong learning
- Self-Management
- Problem Solving
- Initiative and Enterprise
- Planning and Organising
- Communication
- Team Work
- Technology

Sandybeach Centre is proud to be a Learn Local organisation with funding from the State Government to assist individuals extend their knowledge and skills; extend their options to work; work with individuals to increase their capacity to volunteer; address career progression, engaging with disadvantaged learners and assisting individuals reach their full potential.

HEALTH & WELLBEING

Staying healthy, increasing fitness levels, strengthening balance and muscle tone and stretching and centering yourself are recognised healthy practices that need to be built into the everyday. At Sandybeach Centre people participated in a range of programs exploring where you are in your space, getting moving again after an accident or age-related condition, preventing falls or being challenged to build your fitness.

456
hrs



Bayside's only Chi Ball
provider

Focussing on core strength,
flexibility and balance

520
hrs



Circuit classes

A cardiovascular workout full
of fun, fitness and strength
training

1,160
hrs



Weights

Building tone and strength
with a group of people who
enjoy exercise

604
hrs



Yoga

In a peaceful, quiet and
friendly setting

720
hrs



Group walks

A social community group
that explores the coastal
tracks

1,254
hrs



Pilates

Offering benefits for mind
and body - flexible move-
ment relaxation

2,376
hrs



Senior's weight &
balance classes

Exercise to keep people
moving & capable
accompanied by social
connection

WHO WE ARE.....

A participant who has been in and out of a program for some months returned visibly upset and wanting to talk about her experience. She shared her feelings and emotions enabling us to understand the courage it takes to join a group and how hard it can be to feel included. She clearly identified that she was scared and unsure about continuing. She was listened to, heard and helped - having company for the first part of a group, being introduced to a member of the reception team who became the friendly face and first point of contact and supported by the volunteers in the classes. She is now very happy and has joined more groups.

Totally INSPIRED by our class visit to Veg Out Community Garden in St Kilda that we just had to work on our own project for the garden we maintain at Bayside Council. We created 'Betty' the Scare Crow - Hope she does the job!

Music Alive celebrated 20 years of delivery in July 2017. Music and Art have been part of the Sandybeach activities since it opened in 1982, and they are still a core part of activities offered in the centre.

Student signed up to volunteer at Sandybeach and is now an employee working in a number of our programmes

.....at times I have thought I might need to ask individuals to move out the door. They remind me of my Mum, waiting till you leave and start saying goodbye then having to tell you all the many and varied things they forgot to tell you before. There are many traits of a family seen around Sandybeach daily.

Emily -
signed up as a volunteer at
Sandybeach on completing her course
with us. While volunteering, she went back to
further studies and has just qualified with
a Cert III in aged care.

Student
- is furthering her studies
in visual arts to complement her
psychology studies

The
best thing about
coming to Sandybeach is the
teacher and friends

Sandybeach
staff contributed to the
Love your Sister campaign
started by Connie and Sam
Johnson to raise funds for cancer
research. Emma organised for a large
heart to be created in Morey Hall and
raised funds for the cause. Photos
were uploaded onto the "Love
Your Sister" site.

The
Morning Melodies
excursion to see Col Perkins
today was an outstanding success.
From the expressions on the clients' faces
throughout the morning and the comments
on the buses on the way home they all had a
wonderful time and were very appreciative of
our efforts to give them an activity during the
term break. With morning tea, a 75 minute
show and a two course lunch it was
outstanding value. Drivers, jockeys,
program staff and volunteers all
contributed to the success.

EARLY LEARNING CENTRE (ELC)

In 2017, the team in ELC built on the growth in enrolments we saw in 2016. This is worth celebrating and noting here for a number of reasons;

1. Employees keep their jobs; and, most importantly, the children attending the occasional care centre benefit from a targeted high-quality program.
2. The service is financially viable and valued by the community
3. Building utilisation grows so we are effectively using the valuable community infrastructure

You will read about quality programs and may wonder what this means. In early child education there are national standards for long day care and preschool but these standards don't apply to occasional care. We do however measure quality against the same standards and principles. **BELONGING, BEING & BECOMING** is the Early Years Learning Framework for Australia and while there are many examples of how the framework is implemented in ELC it is worth highlighting the commitment to BEING. Through demonstrated action, everyone is welcomed and supported to BE.

BEING -
Childhood
is a time
to be,
to seek
and
make
meaning
of the
world.

(Early Years Framework)

The children, families, volunteers and staff are multi-cultural, multi-lingual, multi-gender and age, reflective of a range of abilities and reflect diversity in all ways it is talked about.

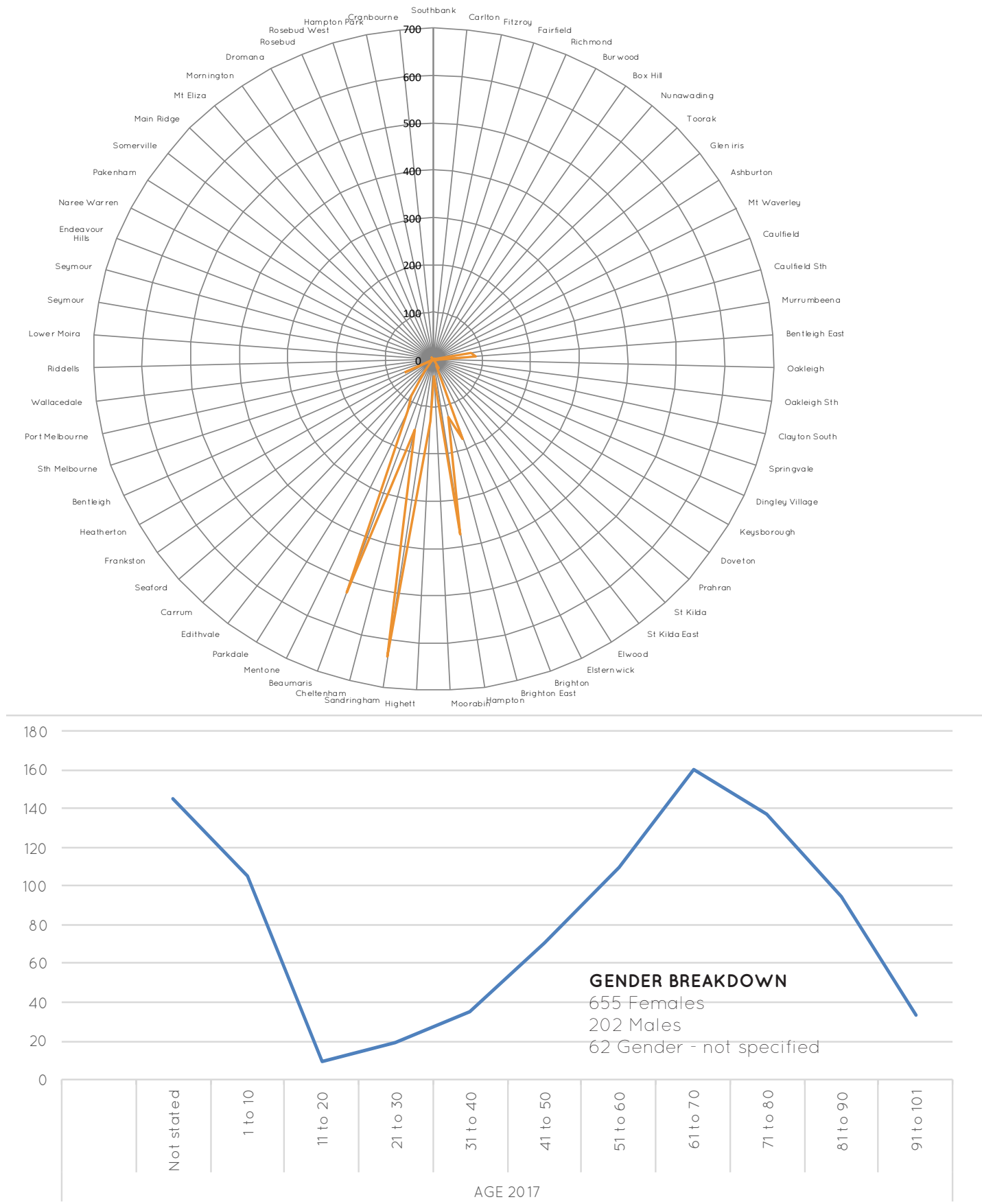
True diversity is about supporting individuals to BE. There is recognition that all children are not the same, there is no such thing as the 'average' child and we don't reduce a child or individual to a stereotype or their background.

Every child is supported to ask the key question of Who am I?

And is it OK to be who I am? In the ELC the aim is for each child to be supported in having strong self-worth - to BE.

WHO IS OUR COMMUNITY?

People have enrolled in our programs from as far afield as Seymour, Rosebud and Southbank. At least one person from each suburb noted below has enrolled in our programs. As a centre that prides itself on community engagement, it is worthwhile noting that our top three suburbs are Sandringham, Beaumaris and Hampton.



DONATIONS & GIFTS

Throughout the year Sandybeach has been privileged to receive donations from members of our community. Individuals, clubs and businesses have supported us with time, expertise and funds. These donations support our Community in skill development, being safe in the community and having inclusive access to facilities.

Replaced the rope pull system on the accessible bathroom with a push button system. Giving individuals independence, an ability to lock the door regardless of physical limitations and facilities that reflect community norms.

Provided sessions on personal safety and wellbeing. Increasing self-confidence, independent living skills and spatial awareness for individuals who sometimes struggle with concepts such as personal space.

Installed a large viewing screen and overhead projector primarily for use by art groups and the Early Learning Centre. This equipment enhances programs by allowing teachers to zoom in on detail, demonstrate styles of work and techniques and use visual displays in class. This is of particular value to people with alternate learning styles, reduced visual capacity and wandering attention spans.

Purchased a lap top computer for use in the Early Learning Centre and fixing online connectivity for them. Not only does this add current technology to the teaching tools but it also supports more accurate and streamlined planning for each child and the curriculum.

Extended the children's library in the early learning centre. Recognising the importance of language, literature and the imagination in early childhood development.

Maintained a commitment to food safety in the kitchen by purchasing 3 full sets of colour coded chopping boards. Contributing to overall safety and wellbeing for the many people receiving food from the kitchen each day and supporting individuals learning basic cooking.

Installed outside, all-weather notice boards. These boards replaced ones that were open and difficult to maintain, supporting pride in our premises. They also add to our communication - taking community education and information to the community 24/7.

Delivered a successful Mother's Day event to the community with an inspirational speaker, raffle prizes, promotion and tasty food. This event brought together people from across the community - multi age groups, different social backgrounds and diverse interests. It also brought together individuals who work in Sandringham with residents.

THANK YOU

Gealdina Velardi
Pollyana Lenkic
MOCKS ORCHARD - Red Hill
EAGLE CHAIR - Arthurs Seat
SEAVIEW WIND RESERVE
Southern Star Coaches
Crown Staff Fund
John Hunt

Sebastian Harris-Hart and family
Matthew and Trish Harrington
Rick Laing
Matthew Fagan - Local Guitarist
The Baths Sorrento
7 Elements
Lindt DFO
Charlton King Real Estate
Bruce and Rose Morey

Chris and Heather D'Arcy
Sandringham Golf Club
Derek Lebak, Seidko Karate
Riot Art
Kurc Family
Owen Barnes
Luke Saunders, PT, Crunch Fitness
Sandringham Lions Club

SHARING OUR RESOURCES

The year started very positively with many enquiries for rental of rooms at Sandybeach Centre. Our aim is to focus on the needs of the community. This is reflected by offering rooms at a reasonable price and responding to the needs of the business/group as quickly as possible.

We continued to welcome a range of rental groups to Sandybeach Centre including:

Active One
Amnesty International
Astrology Group
Bayside Health and Wellbeing
Bayside Seido Karate Club
Body Corporate groups
Equip4Life
Gabriela Urdaneta - Zumba Class

Janina Zumpo - Zumba Class
KU Children's Services
Little Jem's Cake Co.
Optimal Health Dimensions/ Keto Health
Sophie Alex School of Dance
South East Volunteers
Warner Institute
Wild Ferments/ The Pomegranate Farm

SANDYBEACH CENTRE IS IMPORTANT TO RENTAL GROUPS BECAUSE:

1. We provide a local and accessible venue
2. We provide a venue at a reasonable price
3. We provide a friendly, supportive environment
4. Our Facilities Co-ordinator is attentive and supportive

RENTAL GROUPS ARE IMPORTANT TO SANDYBEACH CENTRE BECAUSE:

1. People who may not usually visit us will do so
2. They provide an added income to our Centre
3. As a community facility so having the community use our Centre is important

We have made around 150 community connections through enquiries for rentals at Sandybeach Centre!

GOVERNANCE & LEADERSHIP



Board Members:

Stephanie Green,
Chair

Grad Certificate in Writing and literature;
Foundation Degree in School Business
Management; Diploma of Administrative
Management; Private Secretary's Diploma,
Advanced Diploma; in Health and Safety;
Cert IV in Training and Assessment



Elaine Milne,
Immediate Past Chair

Diploma of Education, Diploma of Art,
Graduate Certificate in Leadership and
Management, Certificate IV in Training
and Assessment



Chris D'Arcy,
Vice Chair

BA (Hons) Business Studies; MSC Glass
Technology and Management; Cert IV
Training and Assessment; Cert I in IT,
Assessment of Informal Learning 21812 Vic



Rajah Ramanathan,
Secretary

B Comm (Melbourne University)
Chartered Accountant (Australia and New
Zealand),
Fellow of the Financial Services Institute of
Australasia (FINSIA) and
Affiliate member of the Governance
Institute of Australia



Mark Zanon (resigned Dec 17)
Finance Director,

Certified Public Accountant and Registered
Tax Agent



Stephen Hay (joined Dec 17)
Finance Director

Bachelor Business, Accounting; CPS;
Leadership Prog.; Finance, Leadership
Development



Lois Lindsay
General Member

Registered General & Midwifery Nurse;
Post Grad Cert Premature Infants; Post
Grad Cert Infection Control/Sterilisation;
BA applied Science (Admin); Grad Dip
Health Services Management/Accredited
Surveyor ACHS Cert Aged Care Assessor
Course.



Andrew McLorinan
General Member

BA Arts, Ass Diploma of Marketing, Master
of Business Administration, Master of
Public Policy; Management Graduate AICD

ACHIEVEMENTS

Planning and implemented leadership and support in an organisational restructure.

Undertook a series of strategic planning discussions analysing the issues facing the organisation in the short, medium and long term. Focussing on the NDIS; growth and the impact on the facility.

Provision of direction, support and guidance to CEO through changes, challenges and ongoing business.

Planned to address identified risks.
Supporting solutions in relation to moving to person-centred practice, staff development, finance requirements, and addressing human resource requirements

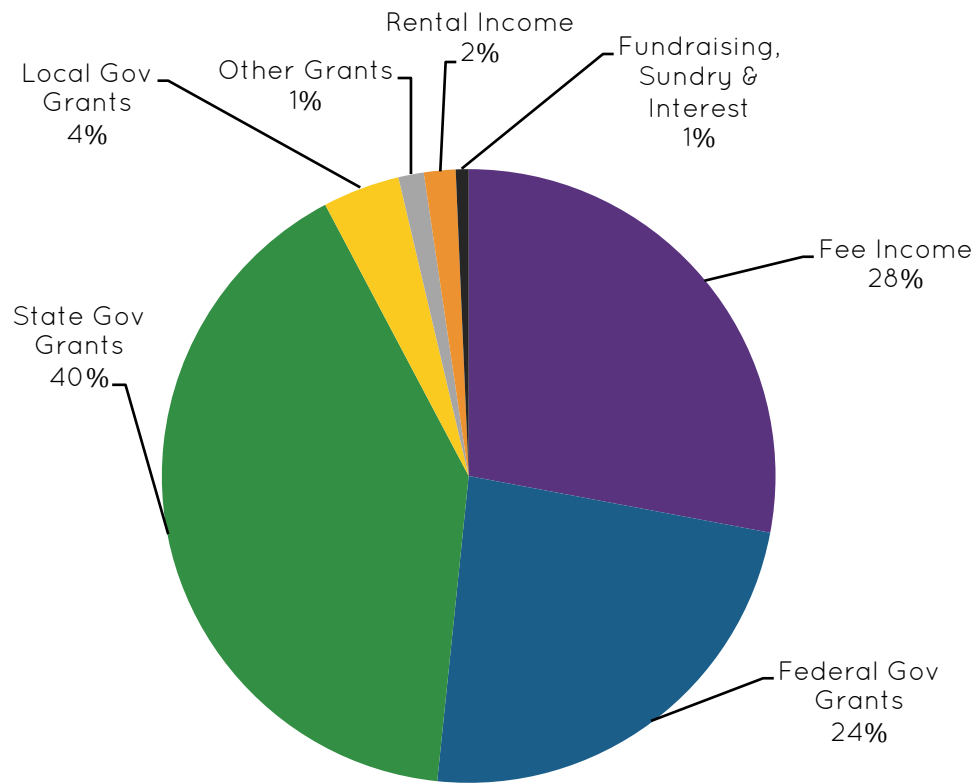
Addressed legislative and contract requirements particularly in the Human Resources arena.

Established a policy framework to support the implementation of the Disability Workers' Employment Scheme

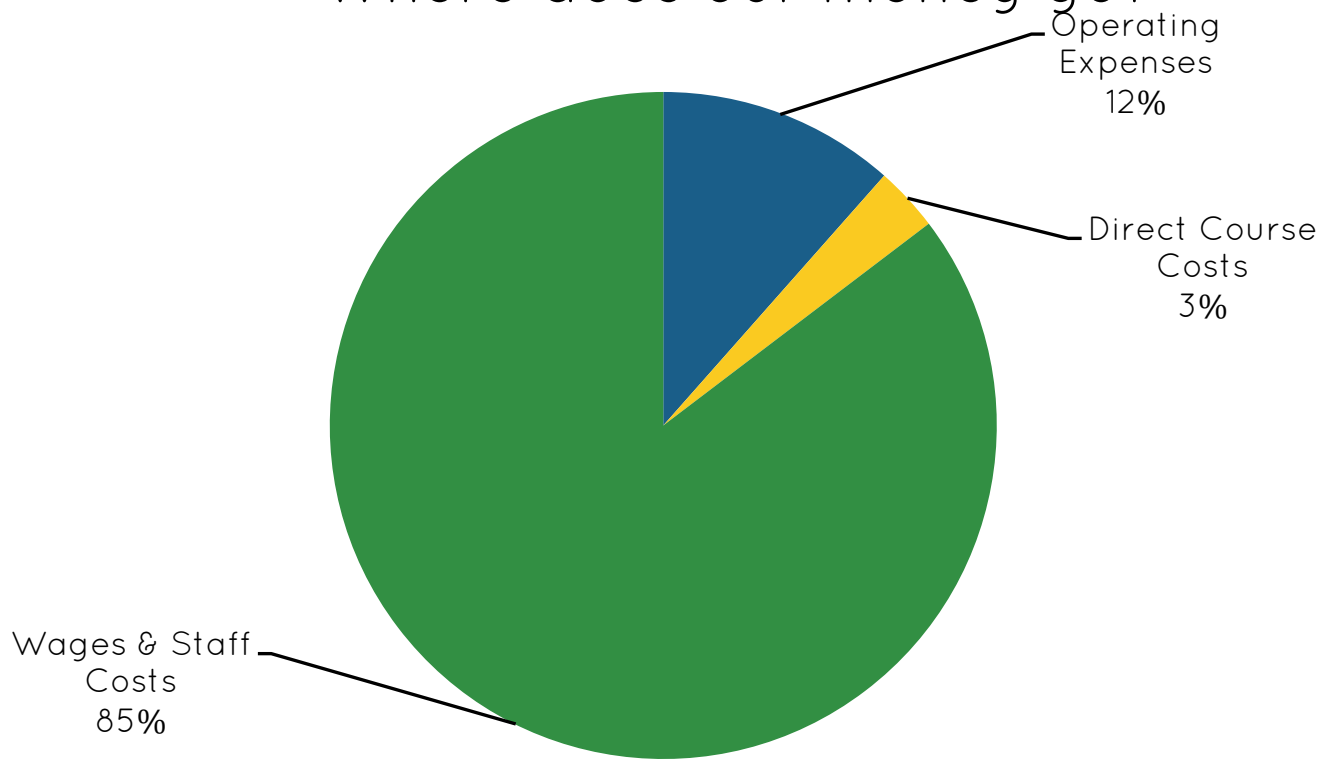
Willingness to embrace change and work with the leadership team on innovation and service development

INCOME & EXPENDITURE

Where does our money come from ?



Where does our money go?



FUNDING

As a Community Centre we are grateful for the funding provided by a variety of Government bodies. This funding supports us to engage with vulnerable and disadvantaged members of our community. Formally we acknowledge the value and importance of this funding.

Local Government

Bayside City Council supporting Community Centres in the City of Bayside in the provision of services to the local community and contributing to community growth and prosperity.

- Health and Community Care, Since July 2016 this program provides support for people over 65 to remain living at home as independently as possible.
- Individual Support Packages, supporting people with a disability access age-appropriate activities and their local community.

Victorian Government

Department of Education and Training

- Adult Community and Further Education (ACFE) funding the provision of pre-accredited training supporting the development of employability skills, finding a job, gaining promotions or moving between jobs, maintaining job currency and lifelong learning.
- Skills Victoria funding for students to undertake accredited training, supporting the individual to work and the sector to have high quality graduates to employ.

Department of Health and Human Services for funding:

- Neighbourhood House Coordination
- Volunteer Coordination, supporting the coordination and delivery of the volunteer program, recognising the value to service users and the volunteers.

Australian Government

Department of Health (from 1 July) Commonwealth Home Support Programme, helping older people live as independently as possible — a goal based approach, building on strengths and capacity to help the individual remain living independently and safely at home.



Australian Government



FINANCIAL STATEMENTS FOR YEAR ENDED 31 DECEMBER 2017

Co-operatives Act 1996 Directors' Report Sandybeach Community Co-operative Society Ltd

To The Members,

Your Directors submit their report, together with the audited accounts of the Society for the year ended 31st December 2017.

Directors

The Directors of the Society in office at any time during or since the end of the financial year and up to the date of this report are:

Stephanie Green, Chair
Elaine Milne
Mark Zanon (retired December 2017)
Andrew McLorinan
Lois Lindsay
Rajah Ramanathan
Christopher D'Arcy
Stephen Hay (commenced September 2017)

Principal Activities

The principal activities of the Society in the course of the financial year were:

1. Community Education
2. Social Support

Significant Changes

- (a) There were no significant changes in the nature of this activity during the period.
- (b) There were no significant changes in the Society's state of affairs during the financial year.

Review and Result for the Year

A review of the operation of the Society and the net amount of its profit for the financial year was \$67,354.

Dividends

No dividends were paid during the year and no recommendation is made as to dividends.

Matters subsequent to the end of the Financial Year

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the Directors, to affect substantially the results of the Society's operations for the next succeeding financial year.

Future Developments and Results

The likely developments in the operations of the Society in future financial years and the expected results of these developments are: no change.

Environmental regulation

The operations of the Society are subject to environmental regulations. The details of the Society's performance in relation to environmental regulations are as follows:

- (a) Fully compliant pertaining to the waste management of a commercial kitchen

Share Options

- (a) The Society has not, during the course of the year or since the end thereof, granted to a person a formal option to have issued him/her shares in the Society or any controlled entity.
- (b) During the year, no shares were issued pursuant to a prospectus during the financial year.

Directors' and Executives' Benefits and Contracts

Since the end of the previous financial year, a Director/Executive of the Society has not received or become entitled to receive a benefit (other than a benefit included in the aggregate amount of emoluments received or due and receivable by the Directors/Executive shown in the Accounts, or the fixed salary of an employee of the Society), by reason of a contract made by the Society with the Director/Executive or with a firm of which he is a member or with a company in which he has a substantial financial interest.

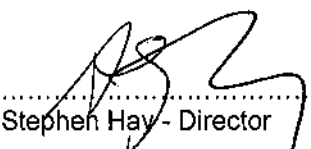
Indemnification and Insurance of Officers/Auditor

Indemnities and insurance premiums paid during or since the end of the financial year for a person who is or has been an officer or auditor of the Society were: nil.

This report is made in accordance with a resolution of the Board and is signed for and on behalf of the Directors.

Signed at Sandringham on the 28th day of FEBRUARY 2018


.....
Stephanie Green, Chair


.....
Stephen Hay - Director

**Co-operatives Act 1996
Directors' Declaration
Sandybeach Community Co-operative Society Ltd**

We, Stephanie Green and Stephen Hay being two Directors of Sandybeach Community Co-operative Society Ltd, state on behalf of an in accordance with a resolution of the Directors, that in the opinion of the Directors:

- 1) The accompanying Statement of Financial Performance for the financial year ended 31st December 2017 is prepared in accordance with the requirements of the Cooperatives Act 1996 and:
 - (a) Gives a true and fair view of the financial position and performance of the Society at the end of the financial year; and
 - (b) Complies with applicable accounting standards.
- 2) At the date of this declaration, there are reasonable grounds to believe that the Society will be able to pay its debts as and when they become due and payable.
- 3) The Society has kept such accounting records that accurately record and explain the transactions and financial position of the Society.

Declared and dated at Sandringham, on ...28th FEBRUARY... 2018

On behalf of the Board


.....
Stephanie Green - Chair, Director


.....
Stephen Hay - Finance Director

Sandybeach Community Co-operative Society Ltd

Statement of Comprehensive Income

For the year ended 31st December 2017

	2017	2016
Operating Revenue	1,440,759	1,346,090
Operating Expenses	1,373,405	1,337,204
Operating Surplus from Current Year	67,354	8,886
Retained Surplus/Deficit	67,354	8,886
Retained Surplus from Prior Years	679,520	764,429
Retained Surplus at end of Current Year	746,874	773,315

Sandybeach Community Co-operative Society Ltd

Balance Sheet

As at 31st December 2017

	Notes	2017	2016
Current Assets			
Cash		700	700
Bank and Term Deposits		621,932	491,498
Prepayments		4,055	6,731
Sundry Debtors		5,055	34,511
Accrued Income		-	-
Total Current Assets		631,742	533,440
Non Current Assets			
Plant and Equipment	1	79,619	85,791
Motor Vehicles	1	21,800	26,795
Land and Buildings	1	1,180,543	1,190,443
Sandringham Community Bank Shares		2,000	2,000
Total Non Current Assets		1,283,962	1,305,029
TOTAL ASSETS		1,915,704	1,838,469
Current Liabilities			
Creditors		5,533	11,826
Accrued Expenses		1,554	1,700
Fees in Advance	2	49,728	59,010
Grants in Advance	3	220,833	191,708
GST Trust		33,730	26,093
PAYE Tax and Payroll Deductions		19,213	18,215
Sundry Fundraising in Advance		168	838
Scholarship Fund		-	4,427
Total Current Liabilities		330,759	313,817
Non Current Liabilities			
Employee Provisions	4	116,734	30,000
Total Non Current Liabilities		116,734	30,000
TOTAL LIABILITIES		447,493	343,817
NET ASSETS		1,468,211	1,494,652
Shareholders' Equity			
Issued and Paid Up Capital	5	104	104
Asset Revaluation Reserve	6	721,233	721,233
Retained Earnings from Prior Years	7	679,520	764,429
Retained Earnings from Current Year		67,354	8,886
TOTAL SHAREHOLDERS' EQUITY		1,468,211	1,494,652

Sandybeach Community Co-operative Society Ltd
Notes to and Forming Part of the Financial Statements
For the year ended 31st December 2017

Summary of Significant Accounting Policies

These accounts are prepared on historical cost basis, (except as mentioned in Note 6) and in accordance with Statement of Accounting Concepts, Applicable Accounting Standards and Corporations Act 2001.

Income Tax

The Society, having been established and operated for the community benefit, has an Income Tax Exemption under Section 23(g)(v) of the Income Tax Assessment Act. A Building Fund established by the directors has been approved by the Australian Taxation Office so that donations to it of \$2.00 or more are an allowable deduction for income tax purposes for the donor.

BALANCE SHEET

NON CURRENT ASSETS

Note 1	Principal Assets	Plant and Equipment	Motor Vehicles	Land and Buildings
	Cost or valuation at 1 January 2017	350,382	95,345	1,320,000
	Additions/Sales/Write offs during the year	4,027	-	-
		354,409	95,345	1,320,000
	Less accumulated depreciation	274,790	73,545	139,457
	Value as at 31st December 2017	79,619	21,800	1,180,543

CURRENT LIABILITIES

Note 2	Client Course Fees for 2018 received during 2017	49,728
Note 3	Grants in Advance	
	DHS Funding (State)	88,526
	CHCS Funding (Commonwealth)	92,952
	ACFE Grants	18,878
	Bendigo Bank	11,000
	Rotary, Lions	9,477
		220,833

NON CURRENT LIABILITIES

Note 4 & 7 **Employee Provisions - \$22,543** was used this year for employee LSL. **\$15,482** was added to the provision account for employee benefits arising from services rendered by employees to balance date. An adjustment of **\$93,795** was made to retained earnings to recognise LSL benefits from prior years. The provision has been made to recognise LSL entitlements for employees who have completed 7 years service, plus related on-costs.

SHAREHOLDERS' EQUITY

Note 5	Share Capital	
	Authorised Capital	
	Ordinary Class Shares	10,000
	Issued and Paid Up Capital	
	Issued Capital - Ordinary Class Shares	104

Note 6 **Asset Revaluation Reserve**

Land and Buildings was revalued in 2008 with an increase of \$564,453 based on an independent valuation. Plant and Equipment was revalued in 1999 giving an increase of \$92,098. All additions since then are at cost less depreciation, calculated to write off all items over their useful life. Plant and Equipment and accumulated depreciation were adjusted in 2006 and 2007 after asset counts, giving a net increase in the Asset Revaluation Reserve of \$64,682. Items costing less than \$300 have been written off in these accounts.

Sandybeach Community Co-operative Society Ltd

Profit and Loss Statement

For Year Ended 31st December 2017

		2017	2016
REVENUE			
Grants	Dept of Education and Early Childhood Development	344,257	260,314
	Dept of Human Services & Dept of Health	581,376	513,058
	City of Bayside	58,558	58,575
	Other	19,313	39,531
	Sub-total	1,003,504	871,478
Local Revenue	Child Care Fees	170,094	148,106
	Course Fees	233,430	278,364
	Fundraising and Donations	3,437	13,353
	Interest	4,415	2,235
	Rent	23,984	22,349
	Sundries	1,895	10,205
	Sub-total	437,255	474,612
TOTAL REVENUE		1,440,759	1,346,090
EXPENSES			
	Accountancy and Audit Fees	1,900	12,550
	Advertising and Promotion	20,103	20,881
	Artists Fees	7,518	5,781
	Bank Fees and Charges	3,300	3,451
	Bus Maintenance and Expenses	10,948	10,668
	Catering	10,633	12,384
	Childcare Expenses	2,535	3,134
	Cleaning	17,902	16,319
	Computer Expenses	9,497	9,398
	Course Costs	7,273	14,883
	Depreciation	25,837	29,994
	Electricity and Gas	16,538	12,889
	Equipment Replacement and Repair	14,197	7,900
	Fees & Subscriptions Paid	4,874	2,027
	General Expenses	5,286	7,652
	Insurance	5,930	3,680
	Long Service Leave	15,482	36,863
	Mileage Expenses	772	325
	Photocopying	5,078	5,600
	Postage	1,474	1,167
	Printing and Stationery	5,709	4,631
	Rentals	4,107	5,602
	Repairs and Maintenance - Buildings	10,032	6,965
	Staff Development	3,774	619
	Sundries	1,003	5,343
	Superannuation	96,679	119,847
	Telephone and Faxes	5,086	5,525
	Tutors and Sub-contractors Salaries	247,218	251,238
	Wages and Salaries	802,535	706,591
	Workcover	10,185	13,297
TOTAL EXPENSES		1,373,405	1,337,204
NET PROFIT/DEFICIT		67,354	8,886

Sandybeach Community Co-operative Society Ltd

Statement of Cash Flow

For Year Ended 31st December 2017

	2017
Cash Flows from Operating Activities	
Receipts from Customers etc	450,593
Payments to Suppliers and Employees	-1,352,433
Interest Received	4,415
Interest and Other Costs of Finance Paid	-
Receipts from Government Grants (recurrent)	1,032,629
NET CASH PROVIDED / USED IN OPERATING ACTIVITIES	135,204
Cash Flows from Investing Activities	
Proceeds from Sale of Property, Plant and Equipment	-
Payment for Property, Plant and Equipment	-4,770
Proceeds from Sale of Investment Securities	-
Payment for Investment Securities	-
NET CASH PROVIDED / USED IN INVESTING ACTIVITIES	-4,770
Cash Flows from Financing Activities	
Proceeds from the Issue of Shares	-
Payment for the Refund of Shares	-
Capital Grants Received	-
Proceeds from Borrowings	-
Re-payment of Borrowings	-
NET CASH PROVIDED / USED IN FINANCING ACTIVITIES	-
Increase/Decrease in Cash	
Net Increase (Decrease) in Cash Held	130,434
Cash at Beginning of the Reporting Period	492,198
CASH AT END OF THE REPORTING PERIOD	622,632
Notes to the Statement of Cash Flows	
Reconciliation of Cash	
Cash on Hand	700
Cash at Bank	621,932
CASH AT END OF THE REPORTING PERIOD	622,632
RECONCILIATION OF NET CASH PROVIDED BY OPERATING ACTIVITIES TO PROFIT	
Operating Profit/Loss After Tax	67,354
Depreciation and Amortisation of Non Current Assets	25,837
Changes in Net Assets and Liabilities	
Decrease (Increase) in Current Receivables	29,456
Decrease (Increase) in Other Current Assets	2,676
Increase (Decrease) in Current Trade Creditors	-6,293
Increase (Decrease) in Current Accruals	-5,890
Increase (Decrease) in Provisions	-7,061
Increase (Decrease) in Grants in Advance	29,125
NET CASH PROVIDED / USED IN OPERATING ACTIVITIES	135,204

SANDYBEACH COMMUNITY CO-OPERATIVE SOCIETY LTD

BUILDING FUND FINANCIAL REPORT

For the year ended 31st December 2017

Cash at bank 1 January 2017	3,807
Donations received	4,100
Payments made	4,000
Cash at bank 31 December 2017	<u>3,907</u>

Late in 2003, the Australian Taxation Office gave approval for tax deductibility to donors of \$2 or more to a fund established by Sandybeach directors to assist the centre in acquiring and developing its premises.

The above statement reflects the transactions of the fund from 1 January 2017 to 31 December 2017

On behalf of the Board

Confirmed as being in
accordance with the records
of the fund

.....
Stephen Hay
Director


.....
Registered Company Auditor

SANDYBEACH COMMUNITY CO-OPERATIVE SOCIETY LTD

SCHOLARSHIP FUND FINANCIAL REPORT

For the year ended 31st December 2017

Cash at bank 1 January 2017	5,206
Donations received	0
Payments made	0
Cash at bank 31 December 2017	<u>5,206</u>

Late in 2003, the Australian Taxation Office gave approval for tax deductibility to donors of \$2 or more to a fund established by Sandybeach directors to assist the centre in acquiring and developing its premises.

The above statement reflects the transactions of the fund from 1 January 2017 to 31 December 2017

On behalf of the Board

Confirmed as being in
accordance with the records
of the fund

.....
Stephen Hay
Director


.....
Registered Company Auditor

**INDEPENDENT AUDITORS REPORT TO THE DIRECTORS OF SANDYBEACH
COMMUNITY CO-OPERATIVE SOCIETY LIMITED FOR THE YEAR ENDED
31 DECEMBER 2017****Opinion**

We have audited the special purpose financial statements of Sandybeach Community Co-operative Society Limited (the entity), which comprises the Statement of Financial Position as at 31 December 2017, the Statement of Profit or Loss, Statement of Changes in Equity and Statement of Cash Flows for the year then ended and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the entity as at 31 December 2017, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards (AASB's) to the extent described in Note 1 and the *Corporations Act 2001*.

Basis for opinion

Without modifying our audit opinion, we draw attention to Note 1 in the financial statements, which describes the basis of accounting. The financial report has been prepared to assist Sandybeach Community Co-operative Society Limited to meet the requirements of the *Corporations Act 2001* under the requirements of special purpose financial reporting. As a result, the financial statements may not be suitable for another purpose.

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report.

We are independent of the Entity in accordance with the independence requirements of the *Corporations Act 2001*. We have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information comprises the information included in the Annual Report for the year ended 31 December 2017, other than the financial report and our Auditors Report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

Kidmans Partners Audit Pty Ltd

Suite 4, 255 Whitehorse Road, Balwyn,
Victoria, Australia 3103

Postal Address: P.O. Box 718, Balwyn,
Victoria, Australia 3103

In connection with our audit of the financial statements, our responsibility is to read the other information and in doing so consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Going concern

Management's use of the going concern basis of accounting appears to be appropriate and based on the audit evidence obtained, there is no material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Company's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud and error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence and, where applicable, related safeguards.

From the matters communicated with those charged with governance, we determine those matters that were of most significance in the audit of the financial statements of the current period and are therefore the key audit matters. We describe these matters in our auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

Kidmans Partners Audit Pty Ltd
ABN: 46 143 986 841



John Petridis
Director
Melbourne, 2nd March 2018

FINANCIAL STATEMENTS CLOSED
31 DECEMBER 2017



The STEP team were inspired
by LA street muralist,
Kelsey Montague's 'What Lifts You' campaign.

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