



Sandybeach Centre



SANDYBEACH CENTRE ANNUAL REPORT 2018

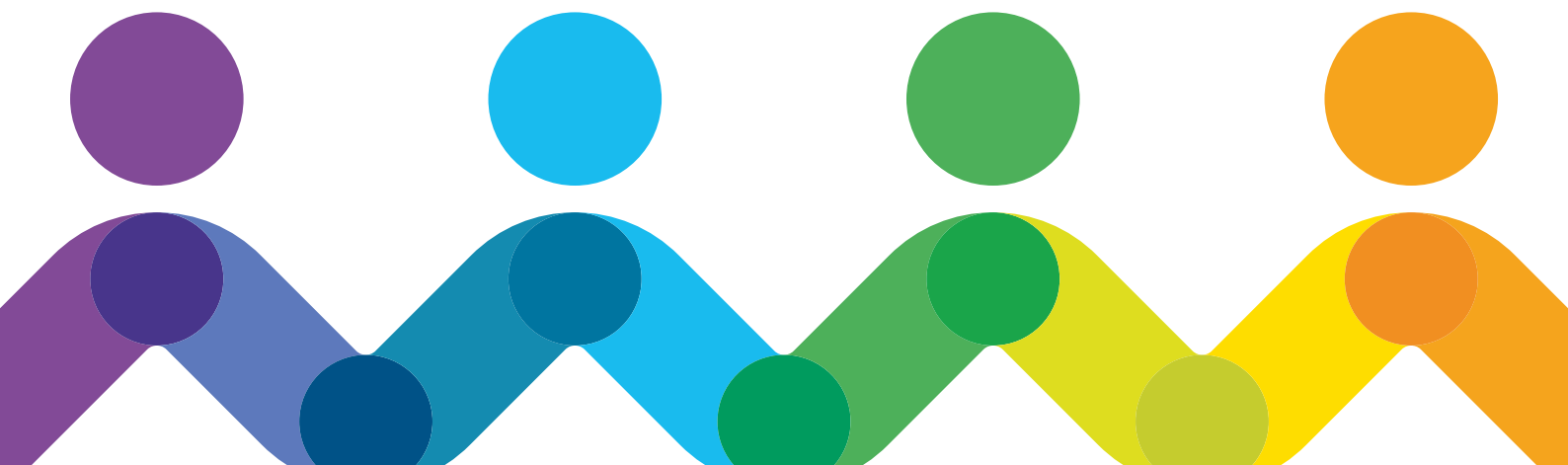
Thank you to all staff and volunteers

Adele Sztar	Emma Rafferty	Mary Gates
Alicia Fogarty	Euan Brixton	Mia Barnes
Alinta Davidson	Frank Formica	Mike Bonner
Alison Leyden	Georgia Anassis	Miranda Turner
Alison Neilson	Georgia Renehan	Miro Graystone
Allan Redmond	Grainne Kearns	Nicola Bond
Amanda Woodfall	Harold Wood	Nicole Kydas
Andrea Fennessy	Heather D'Arcy	Niranjala Lodewyke
Andrea Lees	Helen Ansems	Patricia Buchanan
Andreis Mision	Helen Martin	Pauline Brady
Andrew Comport	Ian Beaumont	Pennie Johnson
Angel Parker	Jan Bull	Peter Bean
Annelise Capistrano	Janet Smith	Rachel Engelman
Barbara Audas	Jenny Jessop	Rajah Ramanathan
Barbara Beardmore	Jenny Rogers	Ray Feore
Betty Lees	Jessica Lee	Rebecca Quin
Bill Mirabito	Jo Ryan	Richelle McClymont
Bill Stevenson	Joanne Distefano-Nastasi	Robert Laida
Bill Vaughan	Joanne Gray	Rose Roberts
Brooke Rogers	John Dominguez	Rose Sahib
Carina Sullivan	John Ramser	Russell Milne
Carly Andersen	John Thistleton	Sabrina Blom
Carmela Walker	Joy Millman	Sarah Sabell
Carol Martin	Judith Vennell	Sharline O'Sullivan
Carol Shelbourn	Judy Bissland	Shirley Bean
Caroline Giblin	Julia Virovlianskaia	Simi Abraham
Cassie Dixon	Julie Fontana	Stephanie Green
Cathy Jordan	Juliet Collins	Stephanie Psarakis
Chris D'Arcy	Kathy Zauner	Stephen Hay
Chris Green	Krystyna Bond	Sue Hart
Christian Weller	Leanne Fink	Tim Jessop
Claire Gaskin	Leeanne Anderson	Timothy Orr
Claire Girardi	Leo Newey	Tina Van Houten
Colleen Jackson	Liz Hardy	Tony McKenna
Collette Beck	Lois Lindsay	Trina Williams
Debbie Shanks	Lou Baulsom	Val Noonan
Deidre Willers-	Lyn Sutcliffe	Valerie Ashton
dorf-Greene	Lynne Lineker	Vic Smith
Denise Andersen	Malcolm Fordham	Wayne Roberts
Dianne Anton	Margaret Agnew	Yan Chen
Elaine Milne	Margaret Brown	Yolande Ingram
Elana Pedersen	Margaret Griffiths	Yvonne Mack
Elizabeth Miller	Margaret Hill	

A community driven organisation providing programs and services that enhance the quality of life for our community.

- We are committed to our community and base our services on an awareness of the community's needs
- Life long learning and education have been part of our proud history since 1982 and we remain leaders in the area of community education and growth
- Inclusivity and meeting the diverse needs of the community is our fundamental reason for being
- Our respect for each individual allows and supports our goal to enrich peoples lives

We look forward to continuing to work with all areas of our community and partner with other leading providers such as the Bayside City Council in addressing things that matter to you.



Serving the Community

		OUTPUT	OUTCOME
98,158 Total Programmed hrs a year		In education, volunteering, leisure, community support and assistance	Fulfilling individual goals and enhancing quality of life for members of the community, including vulnerable and disadvantaged groups
31,500 Preaccredited		Pre-Accredited, work-related training. Accredited courses not delivered in 2018	Supporting individuals to find a job, change their job, seek a promotion, establish or develop their own business or access further study
3,204 Carers		Enabling carers to have a break	Older, frail or chronically ill members of our community continue to live in their own home and connect socially with others
23,496 Life Skills		Assisting people with a disadvantage, mental health problem, disability or changes in their life	Maintaining independence, being able to care for themselves
22,043 Leisure Health		Focussing on being healthy and well	Combatting health conditions and disease; improving moods; promoting better sleep; putting the spark back into their sex life; having fun and being social
942 ELC prog hrs		90 families with Children 5 years and under	Children are connecting and contributing to the community and confidently learning whilst parents have a break
10,367 Meals/Snacks		Creating opportunities for social interaction	Addressing social isolation and developing friendships in the local community
9,215 Volunteer hrs		From 75 individuals	Enriching their own lives and supporting others to achieve their goals

Diversity

At Sandybeach Centre we advocate strongly for people with a disability, aged-related needs, chronic health issues and family breakdown. Our participants are offered many opportunities to make friends, connect with others, be supported, build or maintain their fitness levels and learn new skills or hobbies as well as explore areas of interest. We recognise that everyone is unique - and whilst providing programs and services primarily in group settings each individual is encouraged and supported.

In 2018 we found participants looking for:

- Exercise programs, with a focus on strength and balance
- Cooking classes
- Independent living programs
- Concerts and music
- Programs that explored the world

We granted three scholarships. Two to children enrolled in the Early Learning Education program where the primary guardian struggled as a result of

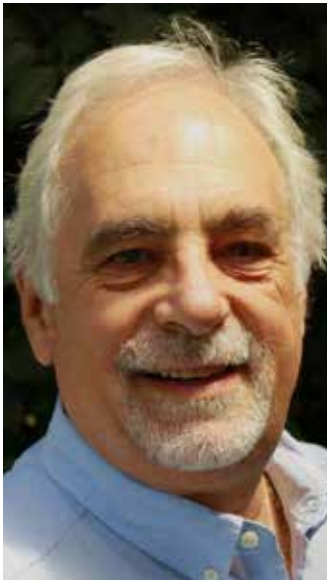
domestic violence and subsequent family breakdown. Being able to have some stability, fun and an educational program is a fundamental need for children. The third scholarship was given to a young adult who was taking steps to deal with the results of a brain injury, come off drugs and live independently.

We have also been able to support individuals transitioning into the NDIS, both financially and with information sessions. Our aged-care team has the individual at the heart of their work and they have assisted with access to MyAgedCare and understanding the suite of subsidised services and supports available. They are also very strong advocates for the individual and we have subsidised people with deteriorating health conditions, changed living circumstances and the loss of a long term life partner.

As CEO I find it rewarding to support individuals through times of need and I personally thank our dedicated, skilled staff, donors and supporters for making this possible.



Sandybeach Board Chair's Report 2018



At the end of November the Board and some members of the management leadership group met to review Sandybeach's strategic direction. We created a Statement of Purpose for the Organisation that will guide our actions. We

decided that we wanted Sandybeach to be "a community driven organisation providing programs and support services that enhance the quality of life for our community". Subsequently we have shared this statement with the broader management team and obtained their approval. Sandybeach will work to ensure it continues to be an inclusive organisation, aware of and respecting the needs of individuals and groups within our community. At all times we will aim to enrich people's lives and promote lifelong learning.

We are working to gradually increase the share of revenue from fees paid by our clients rather than grant income from various government agencies which is always subject to policy change. It is also good to see that the revenue we receive from renting out our facilities has continued to increase.

During the year a number of new programs were introduced. Our STEP (Sandybeach Training & Education Pathway) program added Hospitality and Catering Skills, Independent Living Skills, Event Planning and Multimedia Skills. In the job skills area we added a Getting Ready for Work

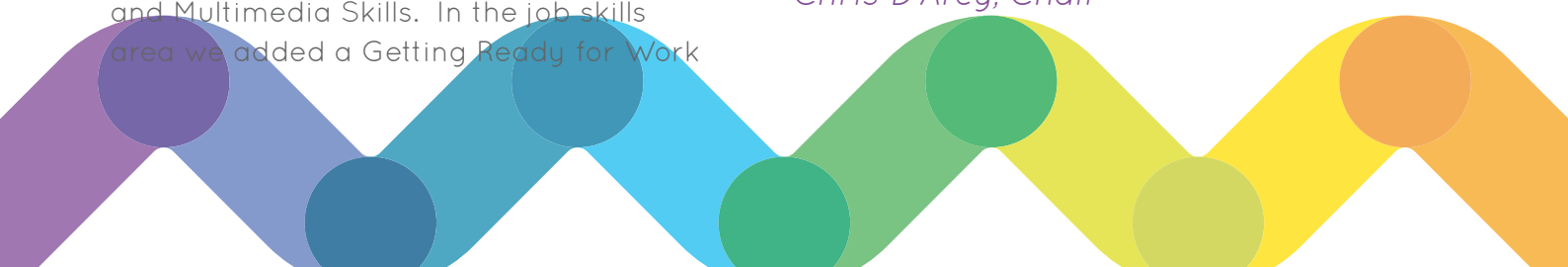
program focusing on work place computer skills and a specific MS Word and MS Excel offering. We also offered a further skills option in our Therapeutic Arts program. The Sandybeach Art Show provided a show case for local artists and helped promote local knowledge of Sandybeach. The Art Show will be held again in 2020. These changes have ensured that Sandybeach's financial position remains strong as you can see from the financial statements in this annual report.

Towards the end of the year work started on the renovation of the garden area adjacent to the Early Childhood & Education Centre. We anticipate that the renovation will be complete by early March providing Sandybeach with a significant asset that will be used for new programs including Horticultural Therapy.

On behalf of the Board, I offer our gratitude to Sue Hart and her management team and thank them for their commitment and enthusiasm in inspiring and implementing the changes necessary to ensure that Sandybeach remains a truly client focussed organisation. I would like to particularly thank Andrea Fennessy for her administrative work supporting the Board.

Finally, I would like to thank my colleagues on the Sandybeach Board. The Board has overseen the direction and continued development of Sandybeach, giving their time and expertise to this great community organisation. In particular I should thank Stephanie Green who served as Board Chair in 2016, 2017 and for the first half of 2018. Stephanie will be stepping down from the Board at the Annual General Meeting after six years of service.

Chris D'Arcy, Chair



CEO Report 2018



One of the challenges for community not-for-profit organisations is to ensure they remain relevant to the community and sustainable into the future.

Relevance and sustainability were

key themes at Sandybeach Centre in 2018. Whilst it takes a number of years to embed significant changes in practice we have seen some great steps forward. Without the dedication and commitment of the Board, staff, volunteers and our supporters these could not have been achieved. Change rarely comes without challenges and I acknowledge that individuals have at times found decisions and actions hard. Having such committed people behind us has allowed these difficult changes to be implemented.

Some achievements:

- The establishment of the STEP Hospitality program and its capacity to deliver home cooked healthy food. This supports new, tastier and healthy food options for the morning and afternoon teas we provide for some groups in 2019 and future years
- Raising awareness of Sandybeach's capacity to support aged care providers in multiple ways. Without ACFE funding this would not have been achievable and the team that has worked on growing strong relationships and developing quality teaching material have done a great job
- Funding and equipment donations to rejuvenate and make safe the garden area were obtained through the hard work of project staff and the support of the Sandringham Golf Club. This allows us to extend services into the areas of horticultural therapy and community gardening programs

- Cleaning up and streamlining referral pathways in Aged Care have seen a small but increasing number of people being referred for services at Sandybeach through My Aged Care. Given the age demographic for Sandringham this is a strong area of need for the community
- Ceasing the delivery of some long term groups with low numbers and community demand and where the programs are easily accessible elsewhere supports the development work on new programs and an ability to address community needs better
- The Sandybeach Art Show was held in 2018 after many years' hiatus and it was a highlight of the year. Offering local and Sandybeach artists the opportunity to display works and increasing awareness of Sandybeach and what we do. The next Art Show will be in March 2020
- Building staff skills and organisational capacity through professional development was a strong push in 2018. Many staff took the opportunity to attend courses and learn new skills. One of the signs of a healthy successful organisation is individual's willingness to undertake new learning and share this with others. I was extremely pleased to see this occurring.

These are some of the achievements and highlights for 2018 that clearly link to strengthening our relevance to the community and addressing long term sustainability. As you can see from just these few examples we have addressed changing programs in line with community need; providing community based events; current trends in things such as healthy food; continuous learning as an organisation; and referral pathways. Our developmental work continues into 2019 with the valued support of staff, volunteers and the community.

Sue Hart, CEO

Our People



Barbara Audas - Sandybeach Volunteer

It was lovely, very romantic. I started gently saying that I liked him because I knew he is such a gentleman he would never have approached me,” Barbara says. Years later they married. They lived in a gated community in Lae, where she learned to speak Pidgin.

When they left, their security guard, who belonged to a local tribe who once were head-hunters presented Brett with his bow-and-arrow and spears.

Stephanie Green – Board Member, Volunteer and Tutor

In their Sandringham rental home for the first three months, while Tim focused on work and her daughters continued their education, Stephanie found herself in a strange environment. She missed everyone, even her cat Lily, which she took in after a friend had found as a kitten about to be drowned. Arriving in Australia Lily was in quarantine for three weeks.

Stephanie would walk down to the beach feeling miserable and stare longingly at the horizon. One day she walked past Sandybeach Centre, and noticed a course guide tucked in an A-frame outside. She picked it up and read it. To her it was more than a guide, it was the path she needed to meet people.

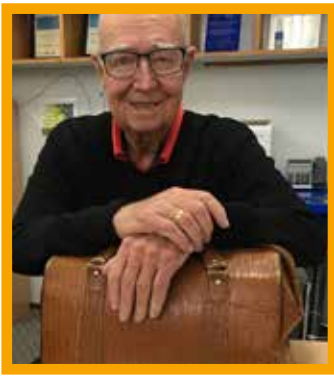
“Behind every old person there is a young person who has had a vibrant life and a very valuable member of society. I think that gets forgotten, sometimes all we see is the old person and we don’t look behind that - but that person is still in there,” Stephanie says.



Kimberley White – Student

But only a few among us experience the warmth of people who most inspire Kimberly White, a client at Sandybeach Community Centre. They are her foster parents. Thirty one years ago at Mornington they chose her as someone special. She has never forgotten that day.





John Hunt – Volunteer

Architecture saved John Hunt's life.

On Christmas Eve, 1974, he had to quickly evacuate from his home with his wife, children and friends who were having dinner with them.

Hours later Cyclone Tracy killed 65 people in and around Darwin, where John had been working as an architect. When its fury was gathering full pace John's friend, engineer Rodney Hiscox looked out the window to see palm trees perilously bent over, reinforcing their view they had to escape.

But to where? John's thoughts turned to the newly completed four-storey CML building in the city, which he had designed. "I had seen what the engineers had put into it, they were allowing for earthquakes, tremors," he says.

Meryl Redenbach – Student

About a decade ago following Geoffrey's death Peta encouraged her to join a group to avoid being idle at home. She went to Sandybeach and became involved in singing before re-discovering art.

"All of a sudden they (fellow students) saw my bright colours which uplifted everybody," she says.

Art is Meryl's life. "I just love it. I eat it. I sleep it," she says.



Trevor Scott – Student

Together father and son peered across the warm bitumen road at a diamond python, stretched out sun baking. "I loved going to the beach up there, doing body surfing," Trevor says. The family stayed in a caravan park.

Wayne Roberts – Volunteer

The day was in its infancy when the toddler arrived at Sandybeach Child Care and Early learning Centre Day in a dress-up costume, sure this would be the most special occasion of her young and happy life.

"I'm going to marry Wayne," she announced, unperturbed the object of her affection was her grandparents' age.



Health and Wellbeing

Staying healthy, increasing fitness levels, strengthening balance and muscle tone and stretching and centering yourself are recognised healthy practices that need to be built into the everyday. At Sandybeach Centre people participated in a range of programs exploring where you are in your space, getting moving again after an accident or age-related condition, preventing falls or being challenged to build your fitness.

780 hrs		Chi Ball	Focussing on core strength, flexibility and balance
379 hrs		Circuit	A cardiovascular workout full of fun, fitness and strength training
517 hrs		Weights	Building tone and strength with a group of people who enjoy exercise
420 hrs		Yoga	In a peaceful, quiet and friendly setting
644 hrs		Group Walks	A social community group that explores the coastal tracks
959 hrs		Pilates	Offering benefits for mind and body - flexible movement relaxation
3,121 hrs		Seniors' weight and balance	Exercise to keep people moving & capable accompanied by social connection

Community Development and Fee for Services

2018 was an exciting year for us as we continued with our industry consultations in community services and aged care.

We completed an exciting project titled Addressing Industry Requirements in the Community Services Sector. The project linked to recent reforms in the disability and aged care sector and research into workforce demand and skill shortages.

As a direct result of the industry consultations and project methodology, Sandybeach Centre had the opportunity to develop specific training programs for the Community Services Industry. These programs are based on understanding industry requirements, Aged Care Standards and the Montessori educational theory, specifically around multi-sensory, person-centred practice.

Our pilot program, a 2 day hands-on practical workshop was delivered in 2018. Staff from both the community services and aged care sector attended the training and the feedback was very positive. Full roll-out of the training product suite occurs 2019.

In 2018, it was identified that we needed a more robust and accurate way of developing and identifying programs for the community. In order to develop sustainable, relevant programs into the future we need to understand the what,

why, who and customer engagement points in a more thorough way than in the past. Collecting and analysing this information alongside operational data assists growth.

Once in place the process will then become self-perpetuating and allow staff to develop proposals based on true community need. To begin this process, a Project Officer role was approved to focus on understanding and measuring community need.

Our community also vote with their feet and there are a number of unsubsidised programs provided in response to community requests.

I would like to thank our 2018 group of loyal and committed Fee for Service tutors, Rebecca Quinn, Pauline Brady, Pennie Johnson, Joy Millman, Patricia Buchanan, Angel Parker and Heather D'Arcy. You delivered another year of wonderful programs to our community. These programs offer health, wellness, social connectedness, new skills and fun. We know from feedback from our Bridge group that our participants enjoy our warm, welcoming environment and the focus is on the game rather than whizz bang technology that is taking over Bridge.

Caroline Giblin,
Community Development Manager

As a community centre we are pleased to be able to work with all multifacets of the community – industry, small business, individuals, interest groups and demographic groups.

Early Learning Centre (ELC)

Quality in occasional care occurs when curriculum reflects the nature of children and families. We address this challenge to curriculum development by being child focussed – placing an emphasis on learning through interests, strengths and environment.

2018 Highlights

1. Over a six month period as a team we made successful changes to the curriculum, now being implemented in line with the Early Years Framework, providing an even higher quality curriculum.
2. We have welcomed past families back with new additions to their families. This shows that families feel a sense of belonging and feel connected to Sandybeach.
3. We have started to network with the Beaumaris Men's Shed for a 2019 project.
4. We said farewell to Margaret our Thursday volunteer who enriched the curriculum for 10 years. At the same time we also welcomed new volunteers.

5. We have welcomed new families from diverse backgrounds.
6. Educators took part in some professional development from Best Start Clinic, who help families who may be facing some challenges within their home.

Who Are We?

A session had started and there was a knock on the door. I recognised the face it was a past parent, what a lovely surprise, it was so nice to see her.

She asked me the question - "My boot is full of toys that my child does not use anymore, would you like them for the childcare?"

Of course I jumped at the kind gesture and said "Yes"... She said to me "We have such fond memories of Sandybeach and my child just loved coming."

This is just one experience that reflects the childcare's educational approach as an active part of Early Years Framework of connecting with the community and staying connected.

Carmela Walker,
ELC Director

It also reflects Sandybeach's commitment to the community. Our community is diverse and the Early Learning Centre embraces diversity in their everyday practices.



The Learn Local network was established by the Department of Education and Training (DET) to provide pre-accredited training to assist people meet their individual goals in relation to employment and/or volunteering. One of the facets of this program is short term, skill based training. Sandybeach Centre is one of the State's largest non-TAFE providers of pre-accredited training and we are proud of our successes in supporting people to achieve their individual goals. Our approach is:

- build programs and services with evaluation of achievement as the starting point.
- to listen, reflect and engage our community of learners
- start with inclusivity and embrace diversity
- keep it affordable, the DET subsidy helps with this
- offer high quality programs through the engagement of skilled, knowledgeable staff
- new opportunities to learn on the job are explored and established regularly.

It is also important to acknowledge the many organisations and businesses that help trainers deliver meaningful, current, real life work/volunteer-based learning opportunities. The Catering and Hospitality group have explored job opportunities in places such as the Park Hyatt and have grown a catering arm to provide food at events both in-house and with external groups. The Community Access and Volunteering group learn and practice their work-based skills at places such as Vision Australia, Black Rock Activity Centre,

South Melbourne Market and Bayside City Council.

It is the quality of our trainers, the commitment of our students and behind the scenes support that allow these flexible, exciting learning opportunities to be offered. Our students and their learning are recognised and valued in the local and wider community.

Learning on the job or with trainers working in the area gives many benefits to the learner. Programs with trainers working in the area include:

- a published author who teaches writing who shares experiences in submitting works for publishing
- trainers in IT and Medical Reception liaise with industry to determine needs and share these findings with course participants
- art programs are delivered by a practising local artist who is well recognised in the field

Industry is an important part of what we do here. In supporting individuals to meet their goals it is vital that trainers can provide support and information about industry requirements and where jobs are.

Industry, together with participant feedback, community engagement and on the job research, come together with motivated students and skilled trainers at the Sandybeach Centre. It is the continuous movement forward and building momentum that excites and invigorates people at Sandybeach Centre.

Mia Barnes,
Contract and Program Manager

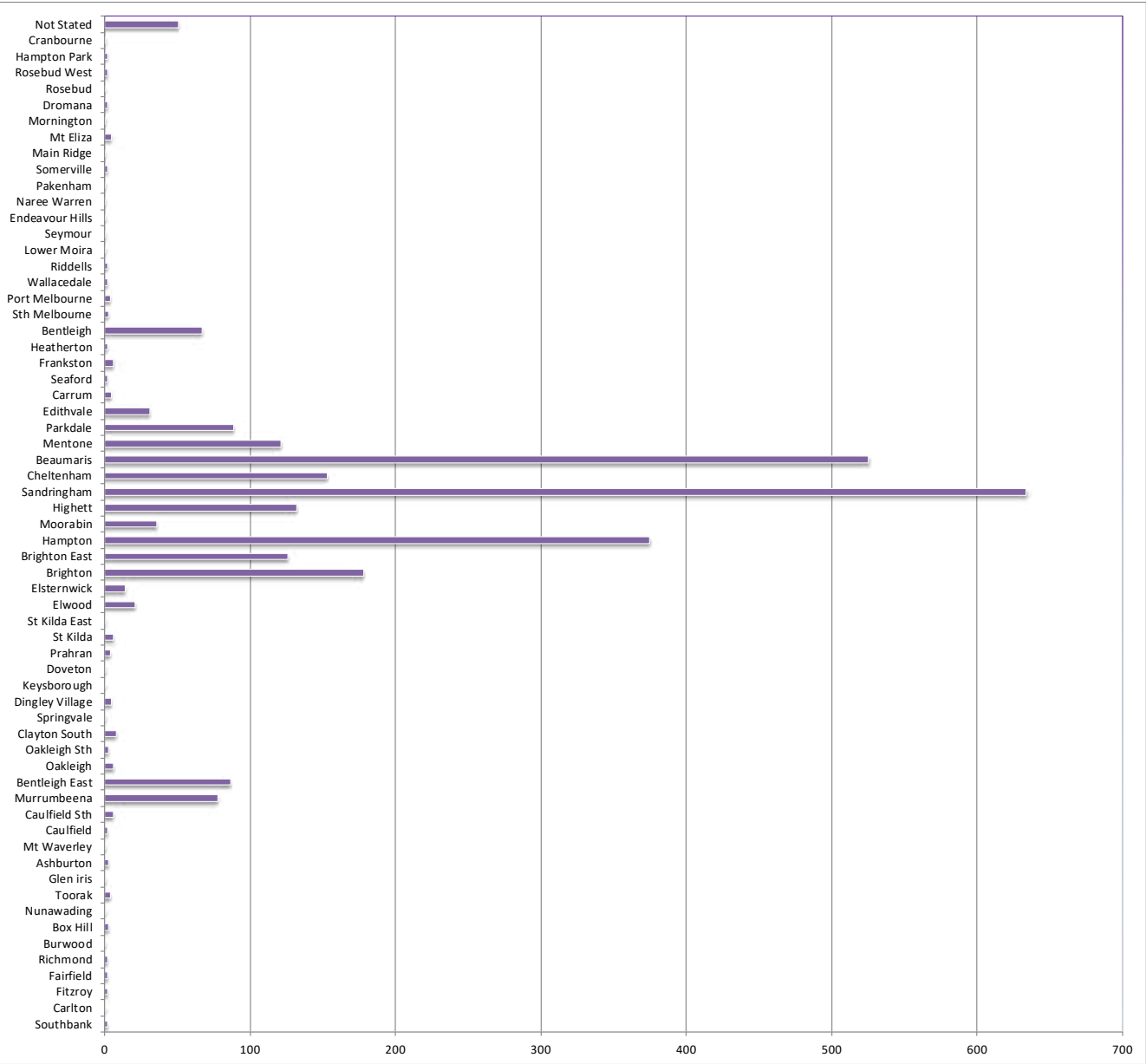
We value each individual and acknowledge the varied reasons that led to them being here - we aim to be one community.

Who Is Our Community?

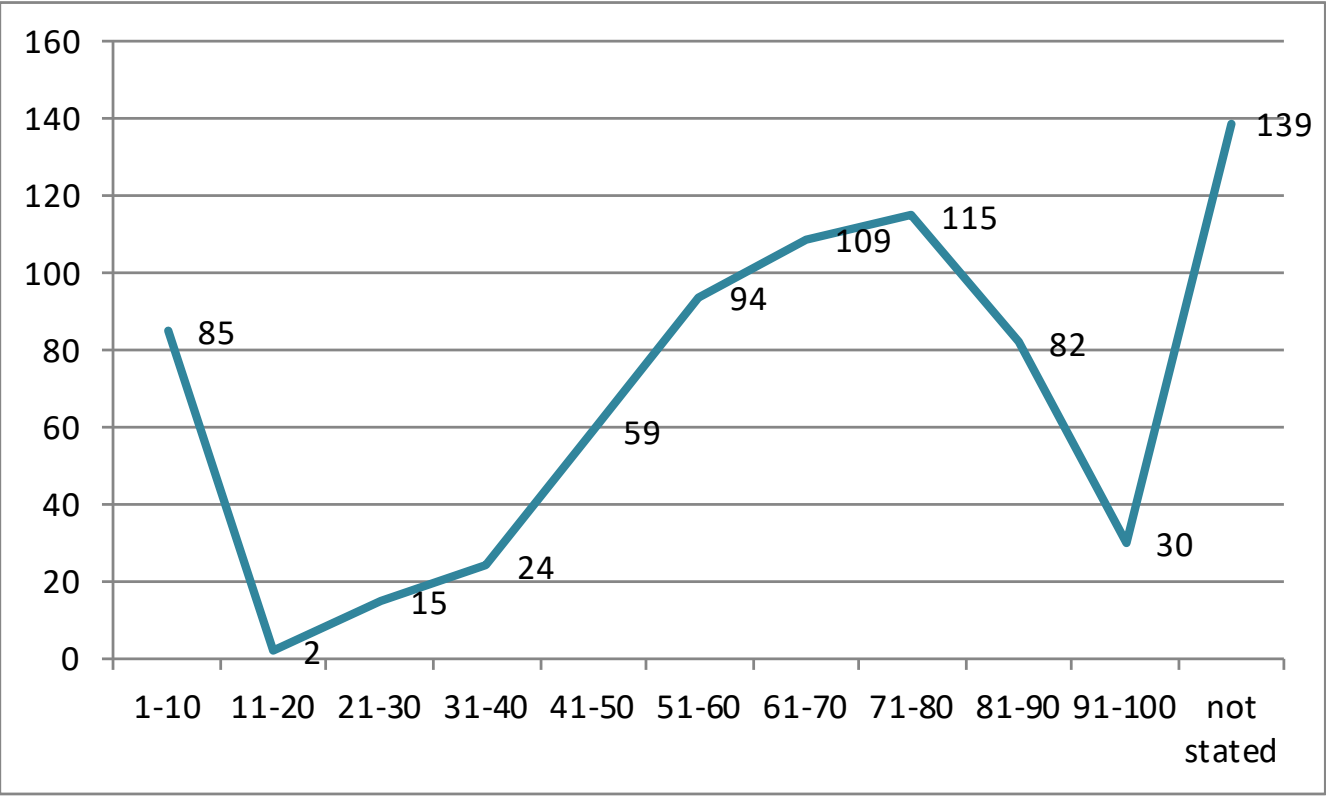
People have enrolled in our programs from as far afield as Seymour, Rosebud and Southbank. At least one person from each suburb noted below has enrolled in our programs.

As a centre that prides itself on community engagement, it is worthwhile noting that our top three suburbs are Sandringham, Beaumaris and Hampton.

Where our participants come from



2018 Age Spread



Donations in Action

Sandybeach Centre has been privileged to work with organisations and individuals in providing programs and support services to the community. People give in many ways. In 2018 we received a range of material support with grants, time and goods all being donated.

We would like to thank Bendigo Bank for their long term support in keeping the buses on the road. The buses are a key part of our programs and services and they provide a time for lots of chatting and sharing as well as transport.

Another long term supporter is the Sandringham Golf Club who donates the proceedings from their annual charity day to us. This donation has allowed us to progress with the redevelopment of the garden and engage a landscape architect to design the layout.

There are many other groups and individuals who make donations and we appreciate every one of them. In the STEP programs there are many businesses who donate time and goods to the program – a key one for 2018 has been those services working with the Hospitality and Catering Group to extend participants understanding of what is involved in working in hospitality.

Thank you to:

- 7Elements
- Alison Monkhouse Funeral Services
- Amcal Chemist Sandringham
- Anjelkovic Family
- Arts Centre Melbourne
- Bayside City Council
- Beaumaris Men's Shed
- Black Rock Activity Centre
- Black Squirrel
- Boxes and Bows
- Brendan Schroeder IGA Beaumaris
- Brighton Beach Bowls Club

- Build It P-L
- Bunnings
- Buxton Sandringham
- Carrick Hoarding
- Coles Sandringham
- Community Nursery
- David "Graham" Lewis
- Felicity Frederico
- Fergies Foods
- Fire Services Museum Victoria
- First Aid, Schools Program
- Inner Alchemy
- Luke Saunders Personal Trainer
- Metro Melbourne
- Mimi Jewellery
- No Place Like Home homewares
- Park Hyatt Melbourne
- Parkview Dental
- Riot Art and Craft
- Rotary of Preston
- Sandringham Hotel
- Sandringham Police Station
- Sien
- South Melbourne Market
- Southern Star Coaches
- St Vincent de Paul
- Stockland and Retirement Living
- Thirsty Camel
- Ulysses Bookstore
- Uniting Church Sandringham
- Vintage Cellars Sandringham
- Vision Australia
- Whole Beginnings
- Without Pier Art Gallery



Sharing Our Resources

- Facilities and Rental groups

We provide a warm and welcoming environment for those wanting to rent rooms at a reasonable rate. We cater to both organisations and community groups and encourage new businesses. Our aim is to focus on the needs of the community and this is reflected by responding to the requirements of the business and social groups as quickly as possible.

We continued to welcome a range of rental groups to Sandybeach Centre including:

- American Women's Association
- Amnesty International
- Astrology Group
- Australasian College of Nutritional & Environmental Medicine (ACNEM)
- Bayside Seido Karate club
- Body Corporate groups - Binks & Associates, Buildwise Owners Corp, Gough Partners and Select Owners Corp
- Feet and Hands Reflexology
- Janina Zumpo - Zumba Class
- Little Jem's Cake Co.
- MOIRA Disability & Youth Services
- Salute Catering
- Sophie Alex School of Dance
- South East Volunteers
- Vocally Wild Choir
- Warner Institute
- Wild Ferments

MOIRA Disability & Youth Services was a new renter in 2018. They approached us as they were looking for a beachside base for their weekend Recreation Program. The stand-alone studio was ideal for them as a meeting point before heading out and for room based programs. We welcome Moira to Sandybeach Centre and are pleased to work with an organisation that shares our values of education, learning and inclusivity.

Bayside Seido Karate Club celebrated their 15th birthday in 2018. From their beginnings at Sandybeach Centre in 2003, this club has grown to having 70 members. They run classes for children and adults at Sandybeach on Monday, Tuesday and Thursday evenings and Sunday afternoons.

Sandybeach Centre is important to rental groups because:

- We provide a local and accessible venue
- We provide a venue at a reasonable price
- We provide a friendly, supportive environment
- Our Facilities Co-ordinator is attentive and supportive

Rental groups are important to Sandybeach Centre because:

- They open doors to future partnerships
- They provide an added income to our Centre
- They show how integrated Sandybeach Centre can be within the community

Elana Peterson,
Facilities Co-ordinator

** Community connections are made through enquiries for rentals at Sandybeach Centre!*

Governance And Leadership

Board Members



Chris D'Arcy

Chair

BA (Hons) Business Studies; MSC Glass Technology and Management; Cert IV Training and Assessment; Cert I in IT, Assessment of Informal Learning 21812 Vic



Lois Lindsay

General Member

Registered General & Midwifery Nurse; Post Grad Cert Premature Infants; Post Grad Cert Infection Control/Sterilisation; BA applied Science (Admin); Grad Dip Health Services Management/Accredited Surveyor ACHS Cert Aged Care Assessor Course.



Stephanie Green

Immediate Past Chair

Grad Certificate in Writing and literature; Foundation Degree in School Business Management; Diploma of Administrative Management; Private Secretary's Diploma, Advanced Diploma; in Health and Safety; Cert IV in Training and Assessment



Peter Bean

General Member

Bachelor of Business (Local Government), Graduate Certificate in Local Government Management, Masters of Business Administration; and Leadership training I LEAN management practices.



Rajah Ramanathan

Secretary

B Comm (Melbourne University) Chartered Accountant (Australia and New Zealand), Fellow of the Financial Services Institute of Australasia (FINSIA) and Affiliate member of the Governance Institute of Australia



Elizabeth Hardy

General Member

Advanced Marketing & Strategy Certificate (Melbourne Business School), Advanced Brand Management Certificate (Melbourne Business School), Post-Graduate Diploma in Professional Communication (Deakin University), Bachelor's Degree (Majors Literature and Journalism, Deakin University).



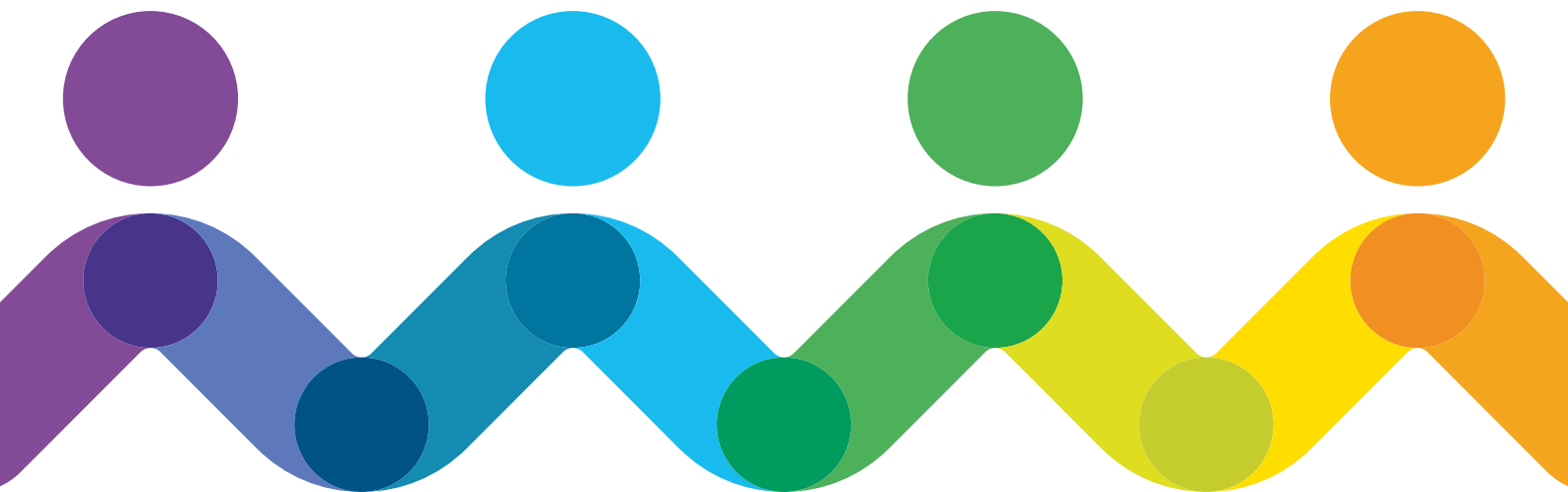
Stephen Hay

Finance Director

Bachelor Business, Accounting; CPS; Leadership Prog.; Finance, Leadership Development

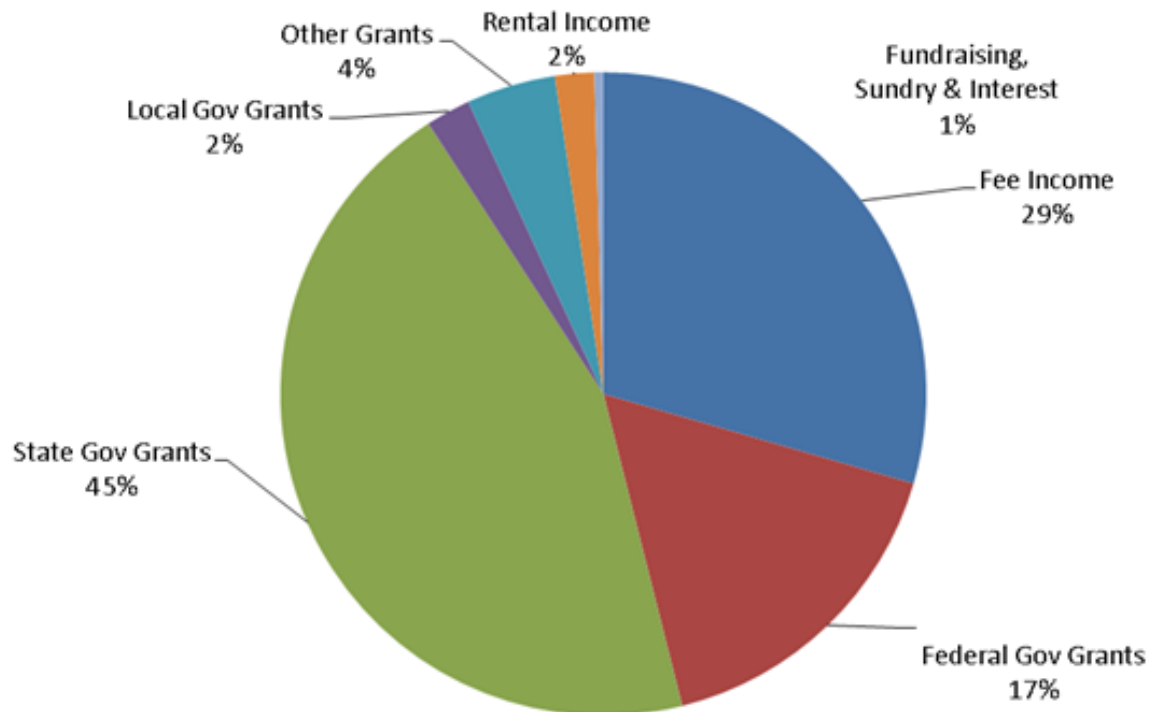
Achievements

- Held strategic planning sessions with the staff leadership group which resulted in a clearer Statement of Purpose for the organisation and revised value statements.
- Provided support and guidance to the Sandybeach CEO as needed on a range of business issues.
- Established a Board and CEO support role within the Sandybeach management structure to ensure the timely management of Board activities.
- Sanctioned the redevelopment of the Sandybeach Garden area to ensure it fully meets the needs of current and potential client groups.
- Strengthened the Board's governance ability by recruiting new members with marketing, local government and not-for-profit financial experience.
- Researched the changing local demographic to incorporate these changes into Sandybeach's strategic direction.
- Budgeted resources to ensure that the management team is able to focus on the development of new and updated programs and support activities.

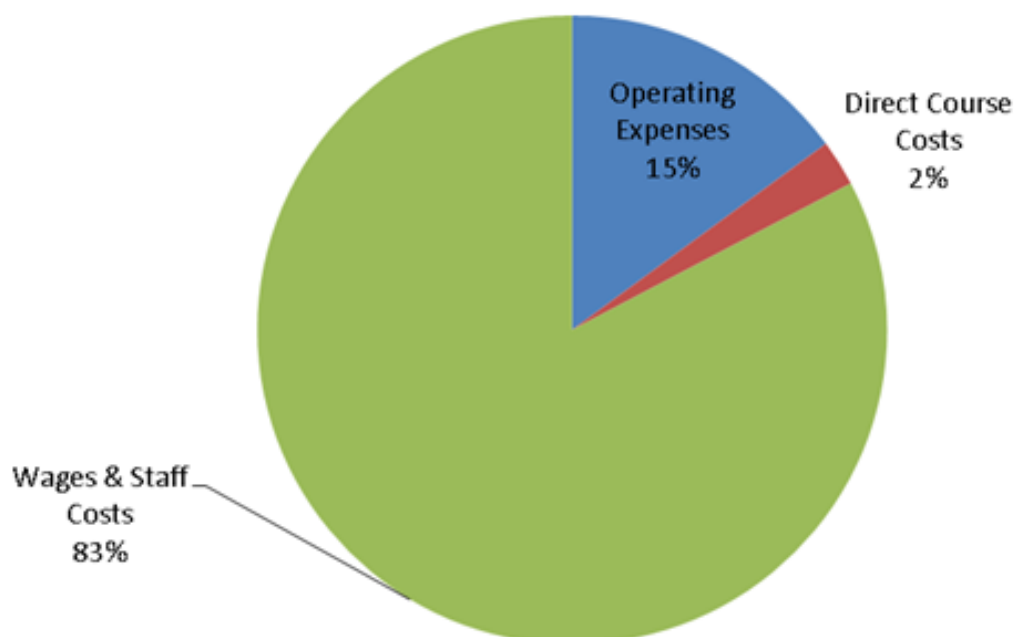


Income and Expenditure

Where does our money come from 2018?



**Where does our money go?
2018**



Funding

As a Community Centre we are grateful for the funding provided by a variety of Government bodies. This funding supports us to engage with vulnerable and disadvantaged members of our community. Formally we acknowledge the value and importance of this funding.

Local Government

Bayside City Council supporting Community Centres in the City of Bayside in the provision of services to the local community and contributing to community growth and prosperity.

Victorian Government Department of Education and Training

- Adult Community and Further Education (ACFE) funding the provision of pre-accredited training supporting the development of employability skills, finding a job, gaining promotions or moving between jobs, maintaining job currency and lifelong learning.
- Skills Victoria funding for students to undertake accredited training, supporting the individual to work and the sector to have high quality graduates to employ.

- Neighbourhood House Coordination
- Volunteer Coordination, supporting the coordination and delivery of the volunteer program, recognising the value to service users and the volunteers.
- Health and Community Care. Since July 2016 this program provides support for people over 65 to remain living at home as independently as possible.
- Individual Support Packages, supporting people with a disability access age-appropriate activities and their local community.

Australian Government

Department of Health (from 1 July) Commonwealth Home Support Program, helping older people live as independently as possible — a goal based approach, building on strengths and capacity to help the individual remain living independently and safely at home.

Department of Health and Human Services for funding



Australian Government



**Co-operatives National Law Application Act 2013
Directors' Report
Sandybeach Community Co-operative Society Ltd**

To The Members,

Your Directors submit their report, together with the audited accounts of the Society for the year ended 31st December 2018.

Directors

The Directors of the Society in office at any time during or since the end of the financial year and up to the date of this report are:

Chris D'Arcy, Chair
Rajah Ramanathan, Secretary
Lois Lindsay
Stephanie Green
Stephen Hay
Peter Bean
Elizabeth Hardy

Principal Activities

The principal activities of the Society in the course of the financial year were:

1. Community Education
2. Social Support

Significant Changes

- (a) There were no significant changes in the nature of this activity during the period.
- (b) There were no significant changes in the Society's state of affairs during the financial year.

Review and Result for the Year

A review of the operation of the Society and the net amount of its profit for the financial year was \$31705.00.

Dividends

No dividends were paid during the year and no recommendation is made as to dividends.

Matters subsequent to the end of the Financial Year

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the Directors, to affect substantially the results of the Society's operations for the next succeeding financial year.

Future Developments and Results

The likely developments in the operations of the Society in future financial years and the expected results of these developments are: no change.

Environmental regulation

The operations of the Society are subject to environmental regulations. The details of the Society's performance in relation to environmental regulations are as follows:

- (a) Fully compliant pertaining to the waste management of a commercial kitchen

Share Options

- (a) The Society has not, during the course of the year or since the end thereof, granted to a person a formal option to have issued him/her shares in the Society or any controlled entity.
- (b) During the year, no shares were issued pursuant to a prospectus during the financial year.

Directors' and Executives' Benefits and Contracts

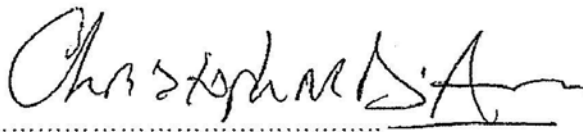
Since the end of the previous financial year, a Director/Executive of the Society has not received or become entitled to receive a benefit (other than a benefit included in the aggregate amount of emoluments received or due and receivable by the Directors/Executive shown in the Accounts, or the fixed salary of an employee of the Society), by reason of a contract made by the Society with the Director/Executive or with a firm of which he is a member or with a company in which he has a substantial financial interest.

Indemnification and Insurance of Officers/Auditor

Indemnities and insurance premiums paid during or since the end of the financial year for a person who is or has been an officer or auditor of the Society were: nil.

This report is made in accordance with a resolution of the Board and is signed for and on behalf of the Directors.

Signed at Sandringham on the 27th day of Feb. 2019



Chris D'Arcy, Chair



Stephen Hay, Director

Co-operatives National Law Application Act 2013

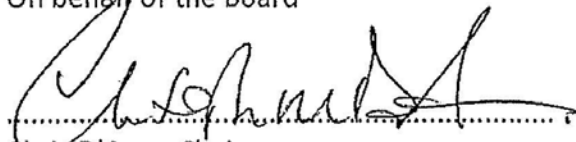
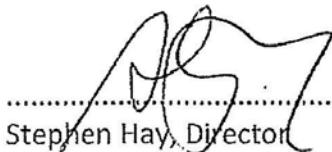
Directors' Declaration Sandybeach Community Co-operative Society Ltd

We, Chris D'Arcy and Stephen Hay, being two Directors of Sandybeach Community Co-operative Society Ltd, state on behalf of and in accordance with a resolution of the Directors, that in the opinion of the Directors:

- 1) The accompanying Statement of Financial Performance for the financial year ended 31st December 2018 is prepared in accordance with the requirements of the Co-operatives National Law Application Act 2013 and:
 - a) gives a true and fair view of the financial position and performance of the Society at the end of the financial year; and
 - b) complies with applicable accounting standards.
- 2) At the date of this declaration, there are reasonable grounds to believe that the Society will be able to pay its debts as and when they become due and payable.
- 3) The Society has kept such accounting records that accurately record and explain the transactions and financial position of the Society.

Declared and dated at Sandringham, on 27th February 2019

On behalf of the Board


.....
Chris D'Arcy, Chair
.....
Stephen Hay, Director

Sandybeach Community Co-operative Society Ltd
Statement of Comprehensive Income
For the year ended 31st December 2018

	2018	2017
Operating Revenue	1,423,171	1,440,759
Operating Expenses	1,391,466	1,373,405
Operating Surplus from Current Year	31,705	67,354
Retained Surplus/Deficit	31,705	67,354
Retained Surplus from Prior Years	746,874	679,520
Retained Surplus at end of Current Year	778,579	746,874

Sandybeach Community Co-operative Society Ltd

Balance Sheet

As at 31st December 2018

	Notes	2018	2017
Current Assets			
Cash		700	700
Bank and Term Deposits		735,508	621,932
Prepayments		8,077	4,055
Sundry Debtors		1,137	5,055
Accrued Income		136	-
Total Current Assets		745,558	631,742
Non Current Assets			
Plant and Equipment	1	68,428	79,619
Motor Vehicles	1	16,805	21,800
Land and Buildings	1	1,170,643	1,180,543
Sandringham Community Bank Shares		2,000	2,000
Total Non Current Assets		1,257,876	1,283,962
TOTAL ASSETS		2,003,434	1,915,704
Current Liabilities			
Creditors		6,282	5,533
Accrued Expenses		38,537	1,554
Fees in Advance	2	56,821	49,728
Grants in Advance	3	227,487	220,833
GST Trust		31,071	33,730
PAYE Tax and Payroll Deductions		21,400	19,213
Sundry Fundraising in Advance		391	168
Scholarship Fund		-	-
Total Current Liabilities		381,989	330,759
Non Current Liabilities			
Employee Provisions	4	121,527	116,734
Total Non Current Liabilities		121,527	116,734
TOTAL LIABILITIES		503,516	447,493
NET ASSETS		1,499,918	1,468,211
Shareholders' Equity			
Issued and Paid Up Capital	5	106	104
Asset Revaluation Reserve	6	721,233	721,233
Retained Earnings from Prior Years		746,874	679,520
Retained Earnings from Current Year		31,705	67,354
TOTAL SHAREHOLDERS' EQUITY		1,499,918	1,468,211

Sandybeach Community Co-operative Society Ltd
Notes to and Forming Part of the Financial Statements
For the year ended 31st December 2018

Summary of Significant Accounting Policies

These accounts are prepared on historical cost basis, (except as mentioned in Note 6) and in accordance with Statement of Accounting Concepts, Applicable Accounting Standards and Corporations Act 2001.

Income Tax

The Society, having been established and operated for the community benefit, has an Income Tax Exemption under Section 23(g)(v) of the Income Tax Assessment Act. A Building Fund established by the directors has been approved by the Australian Taxation Office so that donations to it of \$2.00 or more are an allowable deduction for income tax purposes for the donor.

BALANCE SHEET

NON CURRENT ASSETS

Note 1	Principal Assets	Plant and Equipment	Motor Vehicles	Land and Buildings
	Cost or valuation at 1 January 2018	354,409	95,345	1,320,000
	Additions/Sales/Write offs during the year	-	-	-
		354,409	95,345	1,320,000
	Less accumulated depreciation	285,981	78,540	149,357
	Value as at 31st December 2018	68,428	16,805	1,170,643

CURRENT LIABILITIES

Note 2	Client Course Fees for 2019 received during 2018	56,821
Note 3	Grants in Advance	
	DHS Funding (State)	106,145
	CHCS Funding (Commonwealth)	58,861
	ACFE Grants	18,202
	Bendigo Bank	11,000
	Rotary, Lions	29,279
	Other Grants/Donations	4,000
		227,487

NON CURRENT LIABILITIES

Note 4	Employee Provisions - \$4,793 was added this year for employee LSL provision account. The provision has been made to recognise LSL entitlements for employees who have completed 7 years service.
--------	---

SHAREHOLDERS' EQUITY

Note 5	Share Capital	
	<i>Authorised Capital</i>	
	Ordinary Class Shares	10,000
	<i>Issued and Paid Up Capital</i>	
	Issued Capital - Ordinary Class Shares	106
Note 6	Asset Revaluation Reserve	
	Land and Buildings was revalued in 2008 with an increase of \$564,453 based on an independent valuation. Plant and Equipment was revalued in 1999 giving an increase of \$92,098. All additions since then are at cost less depreciation, calculated to write off all items over their useful life. Plant and Equipment and accumulated depreciation were adjusted in 2006 and 2007 after asset counts, giving a net increase in the Asset Revaluation Reserve of \$64,682. Items costing less than \$300 have been written off in these accounts.	

Sandybeach Community Co-operative Society Ltd

Profit and Loss Statement

For Year Ended 31st December 2018

		2018	2017
REVENUE			
Grants	Dept of Education and Early Childhood Development	263,798	344,257
	Dept of Human Services & Dept of Health	609,708	581,376
	City of Bayside	31,994	58,558
	Other	63,439	19,313
	Sub-total	968,939	1,003,504
Local Revenue	Child Care Fees	157,976	170,094
	Course Fees	261,951	233,430
	Fundraising and Donations	1,181	3,437
	Interest	3,470	4,415
	Rent	27,977	23,984
	Sundries	1,677	1,895
	Sub-total	454,232	437,255
TOTAL REVENUE		1,423,171	1,440,759
EXPENSES			
	Accountancy and Audit Fees	3,092	1,900
	Advertising and Promotion	18,459	20,103
	Artists Fees	6,998	7,518
	Bank Fees and Charges	3,080	3,300
	Bus Maintenance and Expenses	9,198	10,948
	Catering	12,378	10,633
	Childcare Expenses	2,699	2,535
	Cleaning	17,811	17,902
	Computer Expenses	17,113	9,497
	Course Costs	11,013	7,273
	Depreciation	26,086	25,837
	Electricity and Gas	25,760	16,538
	Equipment Replacement and Repair	2,509	14,197
	Fees & Subscriptions Paid	4,104	4,874
	General Expenses	13,626	5,286
	Insurance	3,682	5,930
	Long Service Leave	4,793	15,482
	Mileage Expenses	579	772
	Photocopying	4,697	5,078
	Postage	1,112	1,474
	Printing and Stationery	5,126	5,709
	Rentals	2,809	4,107
	Repairs and Maintenance - Buildings	31,761	10,032
	Staff Development	11,852	3,774
	Sundries	710	1,003
	Superannuation	94,994	96,679
	Telephone and Faxes	4,233	5,086
	Tutors and Sub-contractors Salaries	157,251	247,218
	Wages and Salaries	883,866	802,535
	Workcover	10,075	10,185
TOTAL EXPENSES		1,391,466	1,373,405
NET PROFIT/DEFICIT		31,705	67,354

Sandybeach Community Co-operative Society Ltd

Statement of Cash Flow

For Year Ended 31st December 2018

	2018
Cash Flows from Operating Activities	
Receipts from Customers etc	457,838
Payments to Suppliers and Employees	-1,323,327
Interest Received	3,470
Interest and Other Costs of Finance Paid	-
Receipts from Government Grants (recurrent)	975,593
NET CASH PROVIDED / USED IN OPERATING ACTIVITIES	113,574
Cash Flows from Investing Activities	
Proceeds from Sale of Property, Plant and Equipment	-
Payment for Property, Plant and Equipment	-
Proceeds from Sale of Investment Securities	-
Payment for Investment Securities	-
NET CASH PROVIDED / USED IN INVESTING ACTIVITIES	-
Cash Flows from Financing Activities	
Proceeds from the Issue of Shares	2
Payment for the Refund of Shares	-
Capital Grants Received	-
Proceeds from Borrowings	-
Re-payment of Borrowings	-
NET CASH PROVIDED / USED IN FINANCING ACTIVITIES	2
Increase/Decrease in Cash	
Net Increase (Decrease) in Cash Held	113,576
Cash at Beginning of the Reporting Period	622,632
CASH AT END OF THE REPORTING PERIOD	736,208
Notes to the Statement of Cash Flows	
Reconciliation of Cash	
Cash on Hand	700
Cash at Bank	735,508
CASH AT END OF THE REPORTING PERIOD	736,208
RECONCILIATION OF NET CASH PROVIDED BY OPERATING ACTIVITIES TO PROFIT	
Operating Profit/Loss After Tax	31,705
Depreciation and Amortisation of Non Current Assets	26,086
Changes in Net Assets and Liabilities	
Decrease (Increase) in Current Receivables	3,918
Decrease (Increase) in Other Current Assets	-4,158
Increase (Decrease) in Current Trade Creditors	749
Increase (Decrease) in Current Accruals	43,827
Increase (Decrease) in Provisions	4,793
Increase (Decrease) in Grants in Advance	6,654
NET CASH PROVIDED / USED IN OPERATING ACTIVITIES	113,574

SANDYBEACH COMMUNITY CO-OPERATIVE SOCIETY LTD

BUILDING FUND FINANCIAL REPORT

For the year ended 31st December 2018

Cash at bank 1 January 2018	3,907
Donations received	100
Payments made	0
Cash at bank 31 December 2018	<u>4,007</u>

Late in 2003, the Australian Taxation Office gave approval for tax deductibility to donors of \$2 or more to a fund established by Sandybeach directors to assist the centre in acquiring and developing its premises.

The above statement reflects the transactions of the fund from 1 January 2018 to 31 December 2018

On behalf of the Board


Stephen Hay
Director

Confirmed as being in
accordance with the records
of the fund


Registered Company Auditor

SANDYBEACH COMMUNITY CO-OPERATIVE SOCIETY LTD

SCHOLARSHIP FUND FINANCIAL REPORT

For the year ended 31st December 2018

Cash at bank 1 January 2018	5,206
Donations received	0
Payments made	781
Cash at bank 31 December 2018	<u>4,425</u>

Late in 2003, the Australian Taxation Office gave approval for tax deductibility to donors of \$2 or more to a fund established by Sandybeach directors to support vulnerable people in accessing educational programs.

The above statement reflects the transactions of the fund from 1 January 2018 to 31 December 2018

On behalf of the Board


Stephen Hay
Director

Confirmed as being in
accordance with the records
of the fund


Registered Company Auditor

**INDEPENDENT AUDITORS REPORT TO THE DIRECTORS OF SANDYBEACH
COMMUNITY CO-OPERATIVE SOCIETY LIMITED FOR THE YEAR ENDED
31 DECEMBER 2018****Opinion**

We have audited the special purpose financial statements of Sandybeach Community Co-operative Society Limited (the entity), which comprises the Statement of Financial Position as at 31 December 2018, the Statement of Profit or Loss, Statement of Comprehensive Income and Statement of Cash Flows for the year then ended and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the entity as at 31 December 2018, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards (AASB's) to the extent described in Note 1 and the *Corporations Act 2001*.

Basis for opinion

Without modifying our audit opinion, we draw attention to Note 1 in the financial statements, which describes the basis of accounting. The financial report has been prepared to assist Sandybeach Community Co-operative Society Limited to meet the requirements of the *Corporations Act 2001* under the requirements of special purpose financial reporting. As a result, the financial statements may not be suitable for another purpose.

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report.

We are independent of the Entity in accordance with the independence requirements of the *Corporations Act 2001*. We have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information comprises the information included in the Annual Report for the year ended 31 December 2018, other than the financial report and our Auditors Report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

Kidmans Partners Audit Pty Ltd

Suite 4, 255 Whitehorse Road, Balwyn,
Victoria, Australia 3103

Postal Address: P.O. Box 718, Balwyn,
Victoria, Australia 3103

T (613) 9836 2900 F (613) 9836 5233 ABN 46 143 986 841 www.kidmanspartners.com.au

Liability limited by a scheme approved under Professional Standards Legislation.

In connection with our audit of the financial statements, our responsibility is to read the other information and in doing so consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Going concern

Management's use of the going concern basis of accounting appears to be appropriate and based on the audit evidence obtained, there is no material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Company's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud and error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.


- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence and, where applicable, related safeguards.

From the matters communicated with those charged with governance, we determine those matters that were of most significance in the audit of the financial statements of the current period and are therefore the key audit matters. We describe these matters in our auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

Kidmans Partners Audit Pty Ltd
ABN: 46 143 986 841



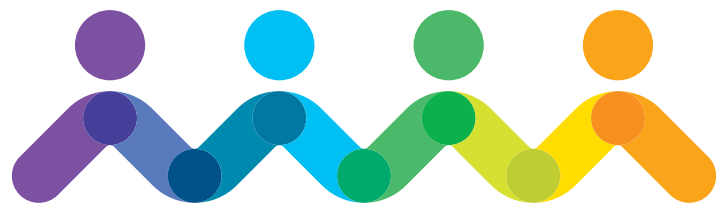
John Petridis
Director
Melbourne, 7 March 2019



Black Swan

Second Prize Award

Sandybeach Centre Art Show 2018



Sandybeach Centre

2 Sims Street, Sandringham Vic 3191

www.sandybeach.org.au

P: 03 9598 2155

E: admin@sandybeach.org.au

ABN: 39 853 867 516